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PALMER COLLEGE

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1917

ALBANY, MISSOURI

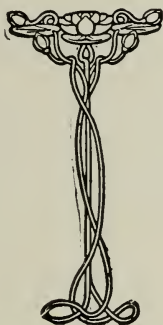
1918

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Palmer College

—AND—

Conservatory of Music



A Junior College

Officially Standardized

By the

University of Missouri

Catalogue Number

1917 - 1918

ALBANY, MISSOURI

Palmer College

What It Is--What It Offers

Careful parents—fathers and mothers alike—and considerate young men and women select PALMER COLLEGE, ALBANY, MO. **And not without reason.**

Palmer College and Conservatory of Music is affiliated with the University of Missouri as an accredited school. This Junior College is distinctly a Christian institution in motive, atmosphere, purpose and aim, standing always for the highest type of Christian culture. Palmer College is in no sense sectarian. No instruction is given or requirements made in the interest of any one denomination.

Competent instructors teach the various subjects—Science, English and French, Education and Mathematics, History, German, Physical Culture, Latin and Expression, Biblical Literature, Home Economics, Commercial Science; and under Music, Violin, Band Instrument, Orchestra, Voice Culture and Chorus Work, Piano, Theory and History of Music, etc.

Every Possible encouragement is given to clean athletics. A Girls' New Hall and Gymnasium was erected in 1916. It is thoroughly modern. It is equipped with a fine swimming pool, showers lavatories, etc. It also provides accommodation for fifty girls. Both boys and girls will use the Gymnasium until a special building can be built for the boys.

The College is controlled by the Christian Church, through a board of trustees consisting of twenty men elected by the Western Christian Convention.

Study the calendar on the next page. It tells when each semester opens and closes and recites a score of important events of the school year.

Albany has an attractive atmosphere. It is an intelligent, cultured, religious, hospitable community. It is one of the cleanest cities anywhere. It is free from saloons. It is easily reached by rail as it connects with the main lines of several railroads.

Living is inexpensive in Albany. Low rates are maintained in our dining hall. Rooms are to be had at from 75c to \$1.25 per week.

Besides, there are many opportunities for self support. We give every possible encouragement to those entirely dependent on their own effort for their expenses.

Lack of means is no excuse in this age for any young person with good health failing to secure a good education. Many pay a part of their tuition. Others join the Palmer Labor Squad and pay all their expenses by working around the city in spare hours.

To Parents: Write us about your problem for educating your children. Or have your children do so. Address me personally. I will be glad to give your problem my careful, individual attention.

(Signed)

E. A. WATKINS,
Pres. Palmer College.

Calendar

1917

Fall Semester

Tuesday, September 18, *Fall Semester opens.* (18 weeks). *Registration Day.*

Wednesday, September 19, *Registration Day.* Classes organized.

Friday, September 21, Teachers' and Students' Reception, 8 p. m.

Tuesday, October 2, Music Teachers' Recital.

Friday, November 16, First Quarter Examinations.

Tuesday, November 20, Special Winter Semester opens.

Friday, November 23, Winter Students' Reception.

Thursday and Friday, November 29 and 30, Thanksgiving Recess.

Tuesday, December 18, Christmas Concert.

Friday, December 21, Christmas Vacation begins.

1918

Thursday, January 3, classes resume work.

Wednesday, January 30, Final First Semester Examinations.

Friday, February 1, Fall Semester closes.

First Quarter Examination for Winter Semester Students.

Spring Semester

Monday, February 4, Spring Semester opens. *Registration Day.* (18 weeks). Also the second nine-week term of the Winter Semester.

Tuesday, February 5, classes resume work.

Friday, April 5, Winter Semester closes. Third Quarter Examinations.

Wednesday, June 5, Final Semester Examinations.

Sunday, June 9, Baccalaureate Sunday and Commencement.

Wednesday, June 12, Closing Commencement Exercises.

Faculty

E. A. Watkins, A. B., A. M., D. D., President

Student Antioch College; A. B. Defiance College, 1907; A. M. University of Cincinnati, 1908; D. D. Union Christian College and Elon College, 1912; Field Secretary of Defiance College, 1907-08; Vice-President of Defiance College, 1908-09; Pastor of First Christian Church, Greenville, Ohio, 1909-11; President of Palmer College, 1911.—

SCIENCE

H. P. Parks, B. S., Acting Dean

Carlinville, Ill., High School, 1892-94; Blackburn Academy, 1894-96; B. S. Blackburn University, 1896-1900; Graduate School, University of Missouri; Sitka Training School, Sitka, Alaska, 1906-11; Dorland Institute, 1911-13; Palmer College, 1913.—

ENGLISH AND FRENCH

Alice M. Zuck, A. B., A. M., Dean of Women

A. B. Rockford College for Women; A. M. Ohio State University, 1916; Office Secretary of Young Women's Christian Association, Columbus, Ohio, and Teacher Y. W. C. A. School, 1911-12; Shenandoah Collegiate Institute, 1913-14; Palmer College, 1916.—*

EDUCATION AND MATHEMATICS

Alma De Asbury, A. B.

Graduate of Columbia, Mo., High School, 1908; Later Graduate of Warrensburg State Normal; Two Years' Experience Teaching in Rural Schools; A. B. Education, University of Missouri, 1916; Life Certificate in Missouri; Palmer College, 1916.—

HISTORY AND ASSISTANT IN MATHEMATICS

Chas. H. Allen, B. S.

B. S. in Education, Maryville Normal (at close of Summer School); Darlington, Mo., High School, 1900-1901; Three Years Student in Stanberry Normal; Warrensburg Normal, 1915-16; B. Ped., Maryville Normal, 1910; Taught Darlington High School One Year; Gentry High School Two Years; Bolckow High School One Year; County Superintendent of Gentry County, 1910-1915; Palmer College, 1915.—

GERMAN AND PHYSICAL DIRECTOR

Karl H. Schatz, A. B.

A. B. Defiance College; Two Years' Experience in Rural Schools and Two Years in Defiance College Academy; Palmer College, 1916.—

LATIN AND EXPRESSION

Anna Irene Helfenstein, A. B., A. M.

A. B. Palmer College; Graduate Palmer College Expression Department; Graduate Student in Latin and Greek, University of Nebraska; A. M. in Latin and Greek, Elon College; Two Years Instructor in School of Expression, Elon College; One Summer Assistant Instructor in Expression, Des Moines College; Private Pupil of Miss Wesley Reed of London, England; Instructor in Latin, Greek and Dramatic Art for years in Palmer College; Summer School in Curry School of Expression, Boston, Mass.; Private Pupil of Mrs. Mason; Palmer College, 1917.—

BIBLICAL LITERATURE AND ASSISTANT IN LATIN

(To Be Supplied).

*Leave of Absence.

PALMER COLLEGE FACULTY.

1919-1920.

F. G. Coffin, A.M., D.D., President.

A. W. Sparks, A.B., Dean, Religious Education
and Economics.

E. L. Harter, A.B., Science.

Amanda Luelf, A.B., English.

O. Pauline Pierson, A.B., Foreign Languages.

Myrna Boyce, A.M., Ph.D., History
and Psychology.

W. T. Noss, A.M., Ph.D., Mathematics and
Philosophy.

M. N. Bunker, M.Ped., Commercial.

Clarence J. Velie, Piano.

Lucy K. Peery, Voice.

Mary T. Deveraux, Expression.

Eva Brackney, Domestic Science.

Taylor F. Watts, Physics.

Jessie L. Witter, Librarian and Stenographer.

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HOME ECONOMICS AND ASSISTANT IN HISTORY

Sarah Emily Stapleton, A. B.

Graduate Albany High School, 1907; A. B. Central College for Women, 1910; Special Work in Home Economics, Washington, D. C.; Summer Session in Home Economics, University of Missouri, 1916; Domestic Science, Howard Payne, 1915; Palmer College, 1915.—

VIOLIN, BAND INSTRUMENT, ORCHESTRA AND BAND

Philip H. Olsson, Dean of Music Department

Graduate of Bethany Academy; Six Years as Student in Bethany Conservatory in Violin, Theory, Band and Piano; Two Summer Terms in Columbia School of Music; Special Work Under Ludwig Becker, Theodore Lindberg; Teacher of Violin, Bethany College, 1910; Teacher of Violin and Conductor of Orchestra and Band, Conway Springs, Kansas, 1911-12; Lyceum Work, 1913; Palmer College, 1914.—

VOICE CULTURE AND CHORUS WORK.

Dora Lowella Alexander

Graduate of Alma College Conservatory; 3-year Post-graduate Royal Conservatory of Dresden, Germany; Assistant Vocal Teacher, Alma College, 1911-12; Director of Music Dubuque College, 1912-15; Private Work in Chicago Clubs, 1916-17; Palmer College, 1917.—

PIANO, THEORY AND HISTORY OF MUSIC

Inez I. Sharp

1908-10, Student in Dana's Musical Institute Under Prof. Jacob Schmidt; 1910-12, Studied with Miss Carrie M. Sharp, Pupil of Prentner and Leschetzky; 1912-13, Studied with Miss Laura R. Capp, Champaign, Ill.; Also a pupil of Leschetzky; 1913-14, Studied with Frau Malvine Bree and Leschetzky, Vienna, Austria; Summer of 1914 with Howard Wells in Berlin, Germany; 1915-16, Student of Howard Wells, Chicago; 1914-15, Taught in St Joseph's Academy, Niles, Ohio; Manchester College, 1916-17; Palmer College, 1917.—

LIBRARIAN AND ASSISTANT IN ENGLISH

Mary Edna Oesterle, A. B.

A. B. Missouri Wesleyan College, 1916; Student in Warrensburg State Normal, Summer Session; Student in Library School of Missouri University, Summer Session of 1916; Three Years' Student Librarian; Substitute Work in High School of New Madrid, Mo., 1917; Palmer College, 1917.—

COMMERCIAL SCIENCE

A. J. Rickard

Agricultural College, Manhattan, Kans., 1899; Kansas State Normal, Emporia, Kans., 1901; Chillicothe Business College, 1902-04 and 1908; Taught Commercial Subjects, York Business College, 1905-07; Columbia Business College, Columbia, Missouri, 1907; Ellwood, Wis., High School, 1908; Wellen Business College, 1909-10; Ransamerian Business College, 1911-12; Farmer Business College, 1913-14; Palmer College, 1915.—

ASSISTANT PIANO INSTRUCTOR

Helen Lamb

Student Palmer College Conservatory, 1912-16; Taught Private Lessons, 1912; Summer Student American Conservatory Under Levy; Palmer College, 1915.—

SECRETARY AND ASSISTANT IN COMMERCIAL SCIENCE

Vivien Peery

Secretary to President, Palmer College, 1915-16; Diploma Graduate Department of Commercial Science, Palmer College, 1916; Secretary and Assistant in Commercial Science, Palmer College, 1916.—

Organization

Executive Board

J. P. Tipton
E. A. Watkins, Secretary
A. B. Price, Treasurer
W. F. Dalby

Trustees for Two Years

F. G. Coffin, Albany, New York
W. F. Dalby, Albany, Missouri
L. E. Follansbee, Des Moines, Iowa
E. A. Watkins, Albany, Missouri
R. A. Lewis, Redfield, Iowa

Trustees for One Year

Victoria Lynn, Orient, Iowa
A. B. Price, Albany, Missouri
J. W. Piper, Le Grand, Iowa
H. E. Warren, Superior, Nebraska
T. H. Whitaker, Weaubleau, Missouri
George E. Hutton, Madrid, Iowa
A. L. Wingate, Avon, Illinois

Trustees for Three Years

C. E. Huff, Oronoque, Kansas
J. P. Tipton, Albany, Missouri
F. N. Slocum, Baring Missouri
C. C. Hendrickson, Lincoln, Kansas
Rolon Jones, Shelby Nebraska
J. E. Ingerson, Gresham, Nebraska
E. H. Willey, Baring, Mo.

Corporation Officers

J. W. Piper, Le Grande, Iowa, President
J. P. Tipton, Albany, Missouri.
E. A. Watkins, Albany, Missouri, Secretary
A. B. Price, Albany, Missouri, Treasurer



PRES. E. A. WATKINS, A. M., D. D.

Standing Committees

Finance

George E. Hutton, Madrid, Iowa
H. E. Warren, Superior, Nebraska
A. L. Wingate, Avon, Illinois.

Buildings

A. B. Price, Albany, Missouri
J. W. Piper, Le Grande, Iowa
E. F. Saunders, Montezuma, Iowa

Forward Movement Campaigns

C. E. Huff, Oronoque, Kansas
L. E. Fallansbee
J. E. Ingerson, Gresham, Nebraska

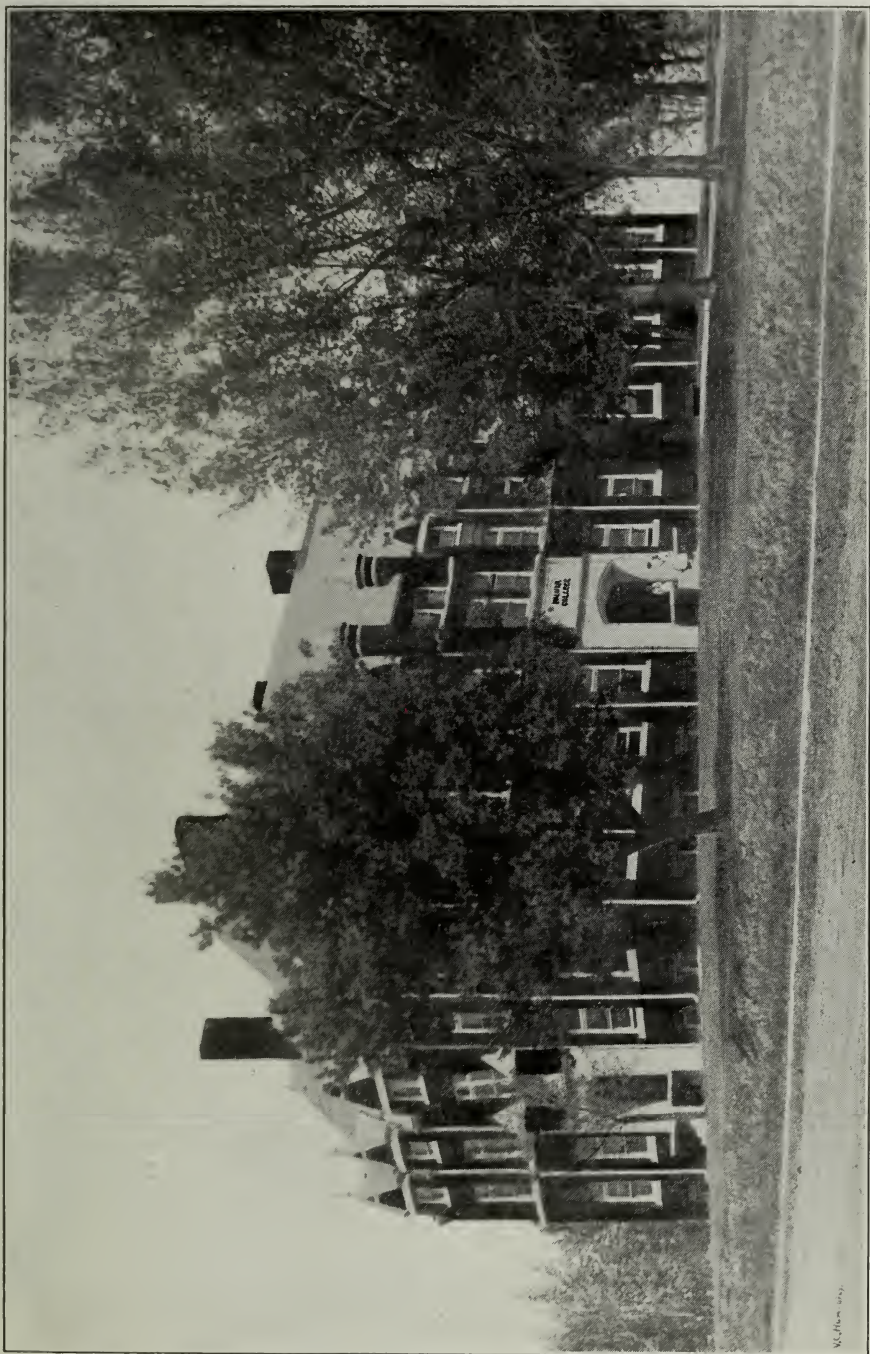
Officers of Administration

E. A. Watkins, President
H. B. Parks, Dean
Vivien Peery, Secretary
Alice M. Zuck, Dean of Women
Edna Oesterle, Librarian
Chas. H. Allen, Principal of Preparatory Department
Phillip H. Olsson, Dean of Music Department

Historical Sketch

PALMER COLLEGE was organized and located at Le Grand, Iowa, in 1865, then known as Le Grand Christian Institute. For a number of years the institution struggled along, meeting reverses and disappointment, incident to the early years of a private school, until 1890, when a new charter was secured and the name changed to Le Grand Christian College. The friends of the College made tremendous sacrifices for a number of years, that the institution might be placed on a solid financial basis. In 1897 the name was again changed to Palmer College, in honor of Francis A. Palmer, who had made possible an endowment of \$50,000. It was thought that now the school would be able to grow and develop, but a number of contributing factors made it necessary to seek a new location, on account of the development of several strong colleges in the immediate territory served by the school. In June, 1912, the institution was moved to Albany, Missouri, into the college property formerly occupied by The Northwest Missouri College, in the hope that it might be consolidated with Kansas Christian College, a small school located at Lincoln, Kansas, and Weaubleu Christian College, another small school located at Weaubleau, Mo. The Kansas School has closed its doors and sold the property to the Local School Board, and invested its funds in the improvement of the plant at Albany, and by action of The American Christian Convention at Springfield, Ohio, in 1914, the Weaubleau School was discontinued as a beneficiary of the convention, and it is hoped that the school may soon become entirely affiliated with Palmer College. Palmer College is closing its fifth year in its present location. It has acquired a plant valued at \$150,000.00, including a new girls' dormitory and gymnasium, valued at \$40,000.00, which was opened in the fall of 1916.

In the early part of 1916 steps were taken to organize the school into a "Junior College" affiliated with the University of Missouri, as an "Accredited School." Equipment has been purchased, under the direction of the Junior College Committee of the University, a Biological Laboratory has been equipped throughout, new apparatus added to both the Chemical and Physical Laboratories, a large addition of reference books has been made to the Library, making it adequate to the needs of a Junior College, and the courses reorganized to articulate with those of the University and other standard institutions. By official action of the Junior College committee the institution has been placed on the official accredited list of Junior Colleges with the University of Missouri.



ADMINISTRATION BUILDING

General Information

LOCATION

PALMER COLLEGE is located at Albany, Missouri, the county seat of Gentry County. Few towns in the Middle West are better fitted as a suitable location for an educational institution. Few towns of its size have as much wealth and activity, or as little undue ostentation. The city is located fifty miles northeast of St. Joseph, on the main line of the Burlington railroad running from Des Moines and Chariton, Iowa, to St. Joseph, and connected with the main line of the Wabash from St. Louis to Omaha, by special hack line, which meets all trains at Evona, three miles south of Albany, and also connects with the Wabash at Darlington, four miles west, by the Burlington. Students coming from the north can reach Albany either by the Great Western railroad, connection at Conception to the Wabash, or by the St. Joseph and Creston line of the Burlington, connecting at Maryville with the Wabash, or via Omaha by the Wabash, or by the Burlington from Des Moines, via Osceola and Leon, Iowa. Those coming from the east can reach Albany via any connecting lines of the Burlington north, or from any connecting points on the Wabash, as Pattonsburg, Chillicothe and St. Louis. Those coming from the south may reach us via connecting points on the Wabash, or via Kansas City and St. Joseph over the Burlington. Those coming from the west will also reach us by Kansas City and St. Joseph by the Burlington.

No college town west of the Mississippi offers a more attractive atmosphere and location for families who wish to locate near some educational institution for the purpose of educating their children than presents itself in the home of Palmer College, Albany, Missouri. This strategic point was selected not only because it is so easily reached from all points, especially throughout Iowa, Kansas and Missouri, not because it stands practically in an unoccupied territory, as regards Christian colleges, but largely because of the merits of the city itself as a suitable place to train young men and women for the responsible duties of life. Albany has neither the disadvantage of the large city nor the small town, and thus is an ideal college town. Its population is over 2,500, and composed of as substantial a class of citizens, with as little of the objectionable and undesirable elements as can be found in this section of the Mississippi Valley. Ample provision has been made for satisfying the different shades of belief and tastes in the Methodist Episcopal, North and South Churches, the Disciples or Church of

Christ, the Baptist Church, and the Christian Church, which holds its services in the College Auditorium. The town points with pride to its finely equipped and well-stocked stores of merchandise of every description, dry goods, hardware, clothing, furniture, drugs, farm implements, notions, meat markets, groceries, lumber, etc., its two first-class hotels, flour mill, three good banks, a handsome court house, a splendid high school building and grade school property, an up-to-date telephone system, a fine Carnegie Library, and a large number of magnificent residences and homes. A salubrious climate, an intelligent, cultured, religious and hospitable community, a flourishing city with the most healthy college atmosphere invite the home-seeker, and challenge the attention of careful fathers and mothers, and considerate young men and women.

INFLUENCES

Albany, Missouri, lays claim to being one of the cleanest little cities in the Middle West. It is entirely free from saloons, and has been for a number of years. There is no possibility or probability of their returning. All the citizens are thoroughly in sympathy with the College. The school is distinctively a Christian institution in motive, atmosphere, purpose and aim, standing always, unreservedly and uncompromisingly for the highest type of Christian culture.

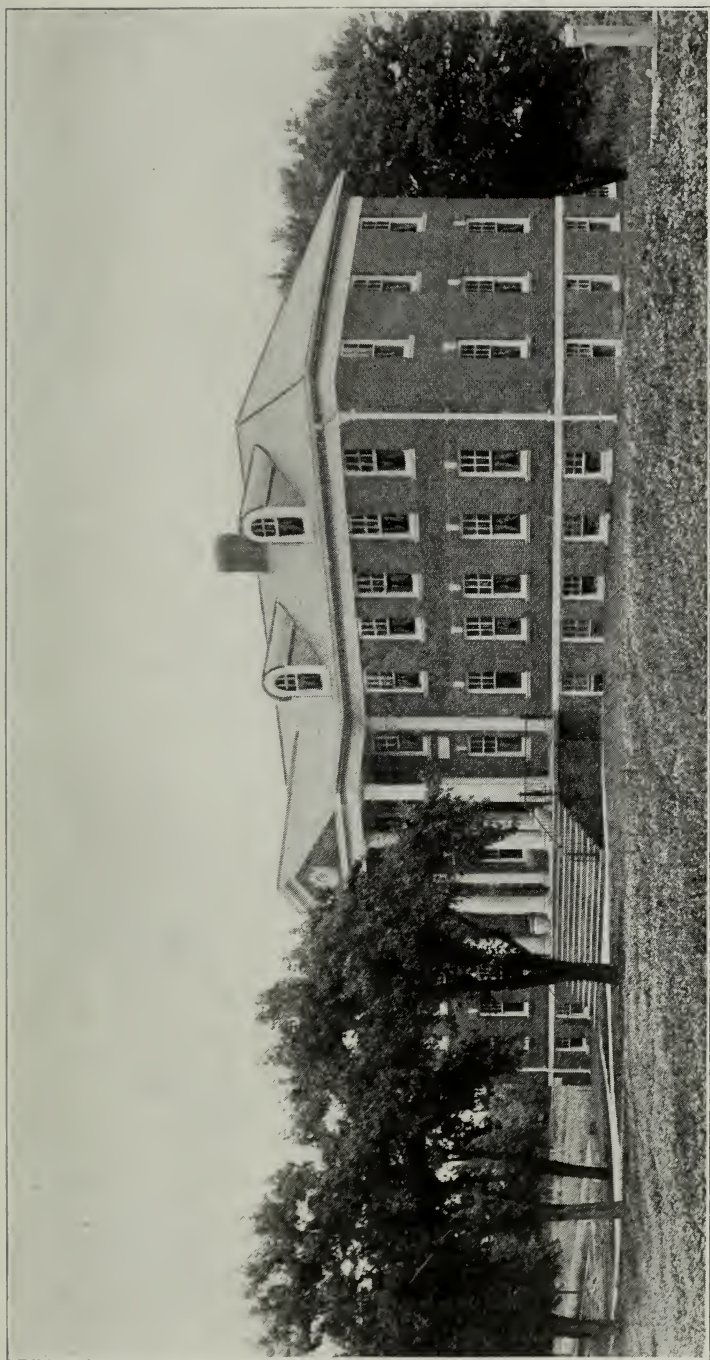
The institution is in no sense sectarian. No instruction is given, or requirement made in the interests of any one denomination. Every student is required to attend the chapel exercises, Sunday school and morning and evening worship and Christian Endeavor meetings. All students are encouraged to attend the midweek prayer meetings, held in the churches, and all other religious gatherings. The whole atmosphere of the institution is characterized by the Christian spirit.

CONTROL

The College is controlled by the Christian Church, through a Board of Trustees, consisting of twenty members, elected by the Western Christian Convention. The institution is not controlled by or related in any way to the religious body of people known as "Disciples of Christ," or "Church of Christ," sometimes called "The Christian Church."

BUILDINGS AND GROUNDS

The College is located on a beautiful campus of ten acres, on the crest of College Hill Addition, in the northeast



KANSAS HALL—NEW GIRLS' DORMITORY AND GYMNASIUM

quarter of the city. The campus, which cannot be surpassed for natural beauty, rolls in every direction from the highest point in the center of the grounds. Artistically seated on the brow of College Hill is the large Administration building, from which the beholder can look away for twenty miles over one of the prettiest stretches of country upon which the eye could feast.

ADMINISTRATION BUILDING

There is one large building in which the principal part of the work of the school is conducted, thus insuring convenience and saving of time, providing class room, studios, Chapel Hall, Laboratories, Library and President's Office. The building is modern in all its appointments, equipped with steam heat, electric light, fire-hose protection on every floor, bath room, toilets and laboratories, hot and cold water on every floor—a complete water system throughout. The structure, built of first-class pressed brick, trimmed in stone, with three stories and a basement, with all good, strong, center walls, and a slate roof, is 125 feet long and 84 feet wide, with a large Auditorium 81 feet long by 43 feet wide.

The Auditorium, just recently seated with comfortable opera chairs, will seat between four hundred and five hundred people. The recitation rooms are all light and airy, seated with comfortable recitation seats. Through the building from the west entrance to the chapel door extends a wide corridor, well lighted and heated, and from the south entrance another wide corridor, extending to the main corridor and directly to the stairway. The President's office is immediately on the left of the south entrance.

The library has been moved into the old commercial room on the second floor this year.

NEW GIRLS' HALL AND GYMNASIUM

Owing to the crowded condition in the Administration Building, and the demand for more room and the need of better facilities for taking care of the girls, early in 1915 a movement was started for a New Girls' Hall and Gymnasium combined. A fund for \$30,000 was subscribed, the citizens of Albany and community providing \$15,000 and \$15,000 was secured among the friends of the school outside of Gentry County, the first \$5,500 of which was realized from the sale of the property formerly owned and occupied by The Kansas Christian College, and turned into this fund by the Kansas State Conference. To perpetuate

the memory of the Kansas School, for which so much sacrifice had been made, the new building was named "Kansas Hall. This splendid structure is of colonial design, massive in its outlines, trimmed in beautiful white stone, with a large stone entrance, and constructed of Chaldean Hy-Tex Vitrified wire cut brick. The building is 114 feet 10 inches long by 33 feet 10 inches wide, facing the west, and three stories high, with a 45x70-foot Gymnasium annex extending to the east. The equipment is modern in every respect, heated with the latest design Vacuum-Vapor Steam Plant, so adjusted that every radiator is absolutely under the control of the occupant of the room, lighted with electric light, equipped with hot and cold water throughout, with a fine swimming pool, shower baths, laboratories and toilets in the basement, and two bath rooms on each floor of the Dormitory.

The rooms are large and well-lighted and ventilated, providing accommodations for fifty girls, with a suite of rooms for the Dean of Women and a large students' parlor and reception room, with dining room, kitchen, laundry and store rooms in the basement. The rooms are all furnished uniformly with a good, strong steel folding bed, equipped with good springs and a mattress, thus making a cozy living room for the girls through the day. Each room is furnished with a good oak dresser, with a good large mirror; a library table, equipped with book shelves at each end; two solid oak rockers, one plain oak chair and one large and one small rug.

GYMNASIUM

The Gymnasium is large and well equipped for the Physical Training Class, connected directly with the Girls' Hall, with outside entrance for the boys and the public, when admitted for contest games, etc. For the present both boys and girls will use the Gymnasium until a Special Gymnasium can be erected for the boys.

THE AUDITORIUM

The Auditorium of the College is located at the east wing of the Administration Building, a large, well-lighted room, seating 500 people, fitted with the latest design large and comfortable opera chairs. The architectural design is massive and beautiful, with large overhead arches, which gives the room dignity and symmetry. In its construction the best known principles of ventilation and acoustics have been followed. The large stage is well adapted to the presentation of such productions as are given by the students



PRESIDENT'S OFFICE

and teachers from time to time. A Mason & Hamlin Concert Grand Piano is on the stage. A pipe organ is needed, and it is hoped will be provided soon. Here are given all public recitals, concerts, and here the students and teachers assemble for chapel exercises, and for Sunday School, Christian Endeavor meetings and Morning and Evening Worship on Sundays.

LIBRARY

The library has recently been removed to the rooms formerly occupied by the commercial department, providing plenty of stack room and shelves as well as ample room for study. An experienced librarian will be in charge the coming year, and the library will be catalogued, classified and indexed by the card system. Each year a large collection of needed reference works for the various departments are added. A fine collection of texts in History, English, Science, Education, Psychology, Sociology, Economics and Philosophy has been placed on the shelves this year for the use of Junior College students.

LABORATORIES

Extensive additions and improvements have recently been made in the laboratories, which enlarged their capacity and greatly increased the efficiency of the departments.

CHEMICAL LABORATORY

The Chemical Laboratory occupies the southwest corner basement room with large windows to give light and ventilation. Accommodations for twenty-five to thirty students have been provided with lockers, individual basins, running water and acetylene gas. Special apparatus has been added this year for experiments by the teacher, including cabinet equipped with water, acetylene gas and electricity.

PHYSICAL LABORATORY

The Physical Laboratory occupies the large room in the basement on the south side of the building. The room has two large windows, giving the advantages of sunlight and ventilation, and is equipped with ample apparatus for teaching Junior College Physics. Some valuable equipment has been added this year.

BIOLOGICAL LABORATORY

The Biological Laboratory occupies the northwest corner basement room with four large windows, which gives

ample light and ventilation. The Laboratory is well equipped with tables, desks, cabinets, compound microscopes, herbarium, stereopticon with fine collection of stereopticon slides and microscope slides and other necessary apparatus for the teaching of botany and agriculture. A number of new microscopes and other valuable equipment has been added this year.

DOMESTIC SCIENCE LABORATORY

The Domestic Science Laboratory, Kitchen, Dining Room and Sewing Room occupies the southeast corner basement rooms, and are well lighted with large windows facing the southeast. The Laboratory has lately been provided with a large, new, free light acetylene gas generator, which furnishes an adequate supply of pure, clean gas for the individual burners for cooking purposes. Each student is provided with an individual burner, cabinet and ample equipment for doing Junior College work, refrigerator, china closet, kitchen cabinets, tables, dishes, dining room tables and chairs, sewing machines, sewing tables, dress forms, etc., have been provided to meet the requirements for standard courses in Domestic Science and Domestic Art in the Junior College.

Music Studio

Each of the music teachers is provided with a special studio, equipped with the necessary instruments for teaching. The violin studio is on the second floor of the administration building facing the south, and the piano studio occupies the northwest corner room on the first floor of Kansas Hall. The voice studio occupies the northwest corner room on the first floor of the administration building. All these studios are furnished with standard pianos, and all the practice rooms are furnished with standard make of instruments and kept in tune throughout the year. A number of new pianos for practice purposes will be added before the opening of the fall semester of 1917.

Commercial Department

The Commercial Department will be moved to the third floor of the Administration Building, where much larger quarters will be provided for this growing department. The rooms now used as dormitory rooms will be torn out and practically the entire third floor will be fitted up for this purpose. The rooms will be fitted with all necessary apparatus for doing work in courses offered. Desks, tables

and standard makes of typewriters and such other accessories as will add to the efficiency of the department have been provided. A number of new typewriters will be installed before the opening of the fall semester.

Literary Society

At the opening of the fall semester of 1916 two literary societies were organized. The old Adelphian Society was reorganized and the new society, the Philomathean, was organized. These societies hold their meetings in the auditorium for the present. Each society furnishing the programme on alternate Friday night. The management is planning to provide two large halls for these societies in the improvement that will probably be made in the Administration Building during the summer vacation. Every student is encouraged to unite with one of these societies, and proper recognition is given for all the work faithfully done.

Religious Organizations

The atmosphere of the institution is distinctively Christian. Every teacher must be a member of some evangelical church and must be positively interested in Christian work. Students are held responsible for regular attendance of Chapel Exercises on Tuesdays and Fridays and the Sabbath services. The students and teachers conduct a regular Sunday School each Sunday morning, and a regular Christian Endeavor Society meeting on Sunday evening. The Ministerial Association is made up of young men and women preparing for the various types of Christian ministry, Christian work and social service. The meetings are held on Monday evening of each week.

College Athletics

Palmer College is now in position to give every possible encouragement to clean athletics under the supervision of the Faculty. Every student is required to take regular athletics, unless excused from the same by the President. Regular classes and instruction for both young men and young women are organized at the opening of each semester. Provisions have been made for basket ball, lawn tennis croquet and other suitable games for young men and women. A regular record is kept of student attendance at gymnasium classes, and absences count off of the regular semester grades, just as an absence from any class would reduce the

term grade. At least two hours' college credit is allowed for honest work in this department.

For regulations governing Inter-collegiate Athletics, see Students' and Teachers' Manual.

Room and Board

Ample provision has been made for rooming and boarding the students by the management of the College and citizens of Albany. Non-resident students are required to board in the College dining hall, unless excused by the President. Under no circumstances are girls allowed to serve meals in their rooms, except in case of sickness. Accommodations for fifty girls have been provided in the new Kansas Hall and all non-resident girls are expected to room here, unless there is some special reason why they should room out in town, and then permission must be secured from the management and the place of rooming must be approved by the College management.

The citizens of Albany have built large and commodious homes and many of them have provided extra rooms for students, and boys will have no trouble in securing rooms close to the College grounds at a rate of from 75 cents to \$1.25 per week. This is determined by location, conveniences and whether one or two boys occupy the room. All places of rooming must first be approved by the College management before the final arrangements are made for their use. Young men will consult the President of the College about rooms before making any selection. Students will furnish their own linen, towels, soap, bed blankets and necessary covering, and such other articles as will add convenience and comfort. .

NEW DINING HALL

The College Dining Hall is located in the basement of Kansas Hall and provides accommodation for about one hundred students. Here students and teachers will board at the lowest rates consistent with good services. The boarding hall will be operated on the co-operative plan. All expense for light, heat, fuel, kitchen and dining room help, a nominal rental of rooms occupied must be paid and the balance is used to furnish the table, which provides healthy and wholesome food in sufficient variety and quantity to meet the needs of the students and teachers.

OPPORTUNITIES FOR SELF SUPPORT

The College gives every possible encouragement to young men and women who are entirely dependent upon their own effort for their expenses. There is but little excuse in this age for any young person with good health failing to secure a good education. Very seldom has a good student with a good character, regular habits, etc., been compelled to leave College because of a lack of means. Many students pay a part and some pay all of their expenses by working around the College and about the city at such tasks as are available. There are always a number of opportunities for employment during spare hours, including Saturdays, in the offices, stores, places of business and in homes, firing furnaces, cutting wood, mowing lawns, carrying from the stable and many other tasks that are always open to the energetic and industrious student.

STUDENT LABOR SQUAD

In the early part of 1916 the young men who desired employment through the year organized the Palmer Labor Squad; adopted a constitution and rules and regulations governing the organization. They adopted as their motto "Efficiency First." This method of handling the situation has proved to be a most successful one. Citizens soon learned of the superior service rendered by the young men of the labor squad and gave them the preference whenever they needed work done. Thus the young men throughout the year have had all the work they have needed, and a number of times we were unable to supply the demand. The organization, of course, will be continued.

While the management does not guarantee any positions of this kind every effort will be made to encourage students who desire to pay a part of their expenses in this honorable way. The student who has the right kind of ambition always finds the job he needs.

PRIZES

The President of the College offers a gold medal to the young man or woman who wins the Oratorical Contest to be held during Commencement Week. Only members of the Literary Society are eligible to compete for this prize, and only students making good records in scholarship and deportment may compete for the prize. The orations must

not exceed 1,500 words, and must be submitted to the faculty at least by April 15th.

The Literary Society offers a prize of \$10 to the student winning the society contest for the best original composition of not more than 2,500 words, to be awarded on the second Friday night of the Spring Semester. The same conditions apply to contestants for this prize as for the oratorical contest.

The Music Department offers a gold medal, known as the "Garret-Bishop Medal," for the highest standard work in piano music, to be awarded by a special committee appointed for the purpose.

Regulations

The government of the College is conducted by the President and Faculty, under the authority and with the co-operation of the Board of Trustees. Good discipline is fundamental to the very existence of a good college. There can be no intellectual, moral, nor spiritual development without it. The institution seeks to maintain high standards of regulation and discipline by placing such restraints about the students as are for their best interests, as well as that of the school. The College assumes the student to be truthful and honorable until his conduct proves otherwise.

The act of registration is an acknowledgment on the part of the student that he is willing to obey the rules of the College. Parents send their children to such institutions, that they may develop into honorable men and women. Character is to be the goal always, and numbers a secondary consideration. This end will always be kept before the student by the Faculty, and to accomplish this object there must be a wholesome moral and religious sentiment among all the students. Therefore, when any student, by continued neglect of duty, ceases to receive benefit from his or her connection with the College, and by precept and example injures others, he will be asked to sever his connection with the institution, and his parent or guardian will be asked to remove him. Such additional provision for student government will be made from time to time as the conditions and necessity demand.

(Rules and Regulations for the government of the school are outlined in the "Students' and Teachers' Man-

ual," a copy of which is furnished each student and teacher. Prospective students desiring them may be accommodated by applying for same at the office).

RECITATION, STUDY AND RECREATION HOURS

Study Hours: From 7:30 a. m. to 11:30 a. m. and from 1 p. m. to 3 p. m

Night Study Hours begin at 6:45 and continue until students retire for the night

Recreation and Gymnasium Hours: From 3 to 5:30 p m. Recitations begin at 8 and continue to 11:30 a. m. Laboratory periods 1 to 4 p. m.

SOCIAL HOURS

Special social hours will be allowed only in rare instances.

Social hours from 7 p. m. to 9:45 p. m. on Friday night to those attending the Literary Society meetings.

From 3 to 5:30 p. m. on Saturday and Sunday afternoons. Any abuse of these privileges will forfeit them to the student offending.

Teachers

Music teachers preside at all public assemblies and religious services. Student substitutes allowed only occasionally. All teachers are expected to attend regularly and promptly the regular chapel exercises and all special call meetings of the student body.

All teachers who board in the College Dining Hall are expected to be present regularly and promptly, and preside and keep order at the table, under the general supervision of the Dean of Women.

All members of the Faculty are expected to co-operate with the President and other members of the Faculty in the promotion of discipline and the best interests of the Colleg.

Teachers are not allowed to discuss matters of discipline with students, and any member or members of the Faculty known to encourage students in violation of rules and regulations or who are known to express sympathy with those students found guilty of the same and have

been subject to discipline will thus violate the terms of the teacher contract and will be subject to dismissal at the descretion of the President of the Institution.

The Dean of Women shall have full charge and supervision of Kansas Hall, including the Dining Room and Kitchen, and all lady teachers rooming in the Hall are answerable to her in all matters of conduct.

Every specific duty cannot be definitely known and assigned to each teacher in advance. Such duties as chaperoning students, when away from the college grounds, etc., are common burdens, and every teacher is expected to bear an equal share.

No teacher will be retained who is not competent, and who is not thoroughly qualified, and who does not cheerfully comply with all rules and regulations, and who is not strictly loyal to the spirit and ideals of the institution.

Method of Grading

The following uniform method of grading has been adopted:

- E. (Excellent).
- S. (Superior).
- M. (Medium).
- I. (Inferior).
- F. (Failure).
- Del. (Delayed).
- Exc. (Excused).

The following are the numerical values for the report of grades in the final semester examinations: E—95; S—90; M—85; I—80; F—no grade recorded.

Class Regulations

A daily record is kept of each student's attendance and class work on a scale running from zero to one hundred. About ninety-five shows superior excellence. Less than seventy-five (passing grade), indicates want of capacity, or such habits of idleness as, if persisted in, will make necessary the withdrawal of the student from the class.

Teachers are required to make weekly reports to the office of the standing and progress of every student in their respective classes. Reports of work accomplished,

showing scholarship and general deportment will be sent to parents quarterly. Written tests will be held at stated periods during the semester. Final examinations are given at the end of the semester. The general average based on all these points will determine the semester grade.

Class sessions are sixty minutes long. Every unexcused absence from chapel, class or regular Sabbath services is counted as a demerit.

Demerits

A careful record is kept of each student's attendance at classes, chapel exercises, and for non-resident students, church, Sunday school and Christian Endeavor attendance. For each unexcused absence from any of these or any required work of the College and for violation of rules and regulations for the government of the school a demerit is given, which takes from the semester grade of the student .3 per cent. Thus a student who has against him ten demerits at the end of the semester for unexcused absences, etc., would have deducted from his regular semester grades 3 per cent, as in the case a student's semester grade in mathematics 2, is S or 90 3 per cent would be subtracted from 90, giving the student 87 or M.

Caution Fee

Every student doing regular work, when registering, is required to deposit a caution fee of \$2.00. This will be returned when he withdraws regularly from the school, less whatever charges may be against him for breakage or damage to College property or loss of keys to rooms. All keys are charged to students who take them from the office at the rate of \$1.00 each, and the student is held responsible for this key until the key is returned, otherwise the amount will be deducted from the caution fee. All malicious damage or defacing of property will be charged to this fund when the individual doing the damage cannot be known. Whenever the damage amounts to more than the prescribed fee an additional charge will be made to cover same.

SUGGESTIONS

On arriving in Albany come direct to the College office before making any arrangements for board or room. Leave baggage at railroad station until room and board have been secured.

Plan to arrive in ample time to make all arrangements, and be ready for the first class session of the term.

If students are coming from another college bring letters of honorable dismissal and such grades and credits as may have been won.

If coming from high schools bring certificates of standing, giving grades, number of hours' work done, and record of deportment.

The institution seeks to have a select body of students, and is anxious to have only those who are honest and upright, and deeply in earnest.

Funds to meet incidental expenses should be deposited at once in one of the banks. No money can be advanced to students, nor articles purchased for them unless deposits are made for this purpose.

A UNIT DEFINED

The work of high schools and academies is based on the "Unit" system. The two years' preparatory work and the Freshman and Sophomore years of the junior college are high school work and based on the "Unit" system. A "Unit" means a subject of study pursued through a session of thirty-six weeks, recitation periods not less than sixty minutes long, and class sessions being held not less than four days in the week, provided that credit for but one unit shall be given where classes occupy two periods, as in the Laboratory Sciences. One "Unit" is the equivalent of eight hours' college work. As a rule students are not allowed to carry more than four units of work during any one year.

Graduation

When a student has completed in a satisfactory manner the prescribed work in one of the outlined courses and his or her conduct and morals having been good during his or her connection with the school, the certificate, diploma or degree to which he or she is entitled will be conferred.

Students who have completed the required course in Piano, Voice, Violin or Oratory will be granted a Diploma. Post-Graduates in Piano, Voice and Violin will receive the Bachelor of Music Degree. Students taking the prescribed Bible work will be given Bible Teacher's Diploma.

General Information

I. *Definition of Terms:*

a. *Preparatory Department* means the first two years of high school work.

b. *Junior College* means the third and fourth years of high school work and the freshman and sophomore years of college work.

c. *Hour* is the term used to designate credits in the last two years of junior college work. An *hour* of credit represents work pursued one 60-minute period during one semester. Fifteen hours represent the work of one semester.

II. *Entrance Requirements:*

a. For entrance to the preparatory department the student must have completed eighth grade work in public schools, or its equivalent.

b. For entrance to the first year of junior college the student must have completed the work in the preparatory department, or the first two years of high school work.

c. For entrance to the third year of junior college work (corresponding to the freshman year in the University), the student must have completed the work in the preparatory department and the first two years of junior college work. This corresponds to the work of a four years' high school course, or fifteen units.

d. Subjects that may be offered for entrance to third year of junior college are as follows:

Subjects	Max.	Min.
English	4	3
Algebra (elem.)	1½	1
Plane geometry	1	1
Solid geometry	½	½
Plane trigonometry	½	½
§Arithmetic (adv.)	½	½
§Algebra (adv.)	½	½
History	4	1
American government	½	½
Latin	4	2
Greek	3	2
German	3	2
French	3	2
Spanish	3	2
Physics	2	1
Chemistry	2	1
General biology	1	1
Zoology	2	1
Botany	2	1
†Physiology	1	1
Physical geography	1	1
Agriculture	2	1
Music	1	1
Drawing	2	1
*Manual training	2	1
*Domestic science and art	2	1
*Economics	½	½
*Commercial geography	½	½
*Bookkeeping	1	½
Teacher-training	2	2

§Must be preceded by elementary algebra and plane geometry.

†In cases where the study of physiology has been preceded by a year's study of general biology, botany or zoology.

*The maximum amount of commercial and industrial subjects accepted is four units.

The *Degree of Associate in Arts* is conferred upon students who satisfactorily complete sixty hours of college work, or the four-year Junior College Course.

e. Of the fifteen required units the following are fixed: Four units in English; two in history; two in mathematics; two in one foreign language; one in science. The remaining units may be selected from the electives in the table above.

f. Accredited high school courses in Domestic Science and in Art are offered as electives, but are not included in regular tuition fees.

g. Graduates in oratory or music may offer the work done in these departments for entrance credit. Under no circumstances will a credit of more than one unit be allowed for one of these courses.

III. *Requirements for Graduation:*

(a) For students who intend to go from the junior college to the University the following requirements are made:

1. Completion of all entrance work.

2. Completion of 60 hours of college work.

3. 34 hours are required as follows:

- (a) 6 hours of English; (b) 5 hours of history; (c) 5 hours of ancient language; (d) 5 hours of modern language; (e) 3 hours of mathematics or logic; (f) 5 hours of physical science; (g) 5 hours of biological science.

4. The remaining 26 hours may be selected from any of the regular college courses offered, and certain courses in Music and Domestic Science.

(b) For students who do not intend to pursue further college work courses may be selected from any of the work approved by the State University.

These requirements may be waived on the following conditions: If the student presents four units for entrance in one of the requirements (b) or (c), or three in (d) or (e), or two in (f) or (g), he will be excused from that requirement.

IV. *Classification of Students:*

Students are classified as: Preparatory, Regular College, Conditioned College, Special.

In the college department a student is classified as *regular* who is carrying fifteen hours of college work a semester, and who has met all the entrance requirements.

A student is classified as *conditioned* who is carrying at least twelve hours of college work a semester, and who is not deficient in more than one point and a half of entrance work.

All students who are carrying fewer than twelve hours of college work a semester are classified as *special*.

V. *Advanced Standing:*

Students will be given advanced standing only on credits transferred from institutions of recognized standing, or for work done under conditions approved by the Dean. Such work will be tested by an examination given during the first week of school.

A student entering from another institution must present a statement showing honorable dismissal.

VI. *Degrees:*

The degree of Associate in Art will be conferred upon students who have completed the full junior college requirements, and Bachelor of Music upon those who have completed a year's post-graduate work in music.

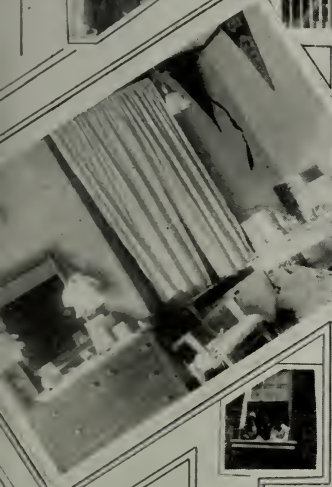
SPECIAL NOTICE—WINTER SEMESTER

Special attention is called to the calendar page. The work of the year is organized into 18-week Semesters. For the benefit of the students who wish to enter late in the fall and discontinue their work early in the spring a Special Winter Semester is provided, beginning in the middle of the Fall Semester and closing in the middle of the Spring Semester, thus allowing the Winter Semester student to earn a full 18-week Semester credit.

In this *Winter Semester* work can be secured in all the regular departments and new classes will be formed to meet the needs of the students registering at that time.

The Junior College

The conditions upon which the University of Missouri admits a school to Junior College rank are given below in a circular sent out by the University.



KANSAS HALL SNAP SHOTS

The *minimum* requirements which a junior college must meet in order to be accredited are as follows:

1. The requirements for admission to the work of the College must be the equivalent of those of the College of Arts and Science in the University of Missouri.

High School subjects which are required for admission are designated in terms of "units." A unit is the equivalent of a subject pursued five forty-minute periods a week for at least thirty-six weeks, except that in the case of physical and biological sciences, and in the case of manual arts two of the five periods each week must be double periods.

Fifteen units are required for entrance to the College of Arts and Science. Three units in English, one unit in Algebra, one unit in Plane Geometry and two units in one foreign language are fixed requirements. The remaining eight may be selected from the list on page 23.

2. If a preparatory school is maintained in connection with the college its work must be approved by the University of Missouri.

3. The course of study in the College must be two years in length, and the college year thirty-six weeks.

4. For graduation from the College the student must complete satisfactorily sixty hours of work, which must be the equivalent of that required in the first two years in the College of Arts and Science in the University of Missouri. This is as follows:

(a) Six hours of English; (b) five hours of History; (c) five hours of Ancient Language and Literature; (d) five hours of Mathematics, or Logic and Psychology; (e) five hours of Modern Language; (f) five hours of Physical Science (Astronomy, Chemistry, Geology and Minerology, Physics); (g) five hours of Biological Science (Anatomy, and Histology, Botany, Physiology, Zoology).

These requirements may be waived on the following conditions: If the student presents four units for entrance in one of the requirements (b) or (c), or three in (d) or (e), or two in (f) or (g), he will be excused from the requirement. Such exemptions do not excuse the student from the requirement of a total of sixty hours for graduation.

By an hour is meant a 60-minute period of class work, or a 120-minute period of laboratory work (exclusive of preparatory instruction and study, work upon note books

that can be done outside of laboratory, etc.), each week for one semester.

5. Students shall not be permitted to carry for credit work amounting to more than sixteen hours a week.

6. There must be a sufficient number of teachers to conduct the work without crowding the classes, or without assigning to individual teachers an excessive amount or variety of work.

7. All college teachers should have had training equivalent to four years' work in a standard college, and it is desirable that they should have completed one year's graduate work.

8. There must be a laboratory for Physical Science and a laboratory for Biological Science, each adequately equipped and sufficiently large to permit easily of individual work upon the part of the students.

9. There must be an adequate Library equipment.

10. The College must give satisfactory instruction in the work specified in the fourth requirement, and in addition must give satisfactory instruction in other courses which the student may take in completing the conditions for graduation.

The University reserves the right to cease to accredit, at any time, a junior college that employs inefficient teachers, or that otherwise fails to maintain the required standard.

Outline of Entrance Requirements

ENGLISH

Three units in English must be offered:

1. One unit in Rhetoric and Composition.
2. One unit in English and American Literature.
3. One unit in English Classics.

The Classics prescribed must be selected from the following groups. Two selections at least must be made from each group, except as otherwise provided in Group I:

Group I. Classics in Translation. The Old Testament, comprising at least the chief narrative episodes in Genesis, Exodus, Joshua, Judges, Samuels, Kings and Daniel, together with the books of Ruth and Esther; the *Odyssey*, with the omission, if desired, of books I, II, III, IV, V. XV, XVI, XVII; the *Illiad*, with the omission, if de-

sired, of books XI, XII, XIII, XIV, XV, XVII; Virgil's *Aeneid*. The *Odyssey*, *Illiad* and *Aeneid* should be read in English translation of recognized literary excellence.

For any selection from this group a selection from any other group may be substituted.

Group II. Shakespeare. *Midsummer Night's Dream*, *Merchant of Venice*, *As You Like It*, *Twelfth Night*, *The Tempest*, *Romeo and Juliet*, *King John*, *Richard II*, *Richard III*, *Henry V* and *Coriolanus*; and if not chosen for study *Julius Caesar*, *Macbeth* and *Hamlet*.

Group III. Prose fiction. Malory: *Morte D'Arthur* (about 100 pages). Bunyan: *Pilgrim's Progress*, Part I. Swift: *Gulliver's Travels* (Voyages to Lilliput and to Brodingnag). Defoe: *Robinson Crusoe*, Part I. Goldsmith: *Vicar of Wakefield*. Frances Burney: *Evelina*. Scott's novels: any one. Jane Austen's novels: any one. Maria Edgeworth: *Castle Rackrent*, or *The Absentee*. Dicken's novels: any one. Thackeray's novels: any one. George Eliot's novels: any one. Mrs. Gaskell: *Cranford*. Kingsley: *Westward Ho!* or *Hereward, the Wake*. Reade: *The Cloister and the Hearth*. Blackmore: *Lorna Doone*. Hughes: *Tom Brown's Schooldays*. Stevenson: *Treasure Island*, or *Kidnapped*, or *Master of Ballantrae*. Cooper's novels: any one. Poe: Selected tales. Hawthorne: *The House of Seven Gables*, or *Twice Told Tales*, or *Mosses from an Old Manse*. A collection of short stories by various standard writers.

Group IV. Essays, Biograph, etc. Addison and Steele: *The Sir Roger de Coverly Papers*, or selections from the *Tatler* and *Spectator* (about 200 pages). Boswell: Selections from the *Life of Johnson* (about 200 pages). Franklin: *Autobiography*. Irving: Selections from *The Sketch Book* (about 200 pages), or *Life of Goldsmith*. Southey: *Life of Nelson*. Lamb: Selections from the *Essays of Elia* (about 100 pages). Lockhart: Selections from the *Life of Scott* (about 200 pages). Thackeray: Lectures on Swift, Addison, and Steele in the *English Humorists*. Macaulay: any one of the following essays—*Lord Clive*, *Warren Hastings*, *Milton*, *Addison*, *Goldsmith*, *Frederick the Great*, *Madame d' Arblay*. Trevelyan: Selections from the *Life of Macaulay* (about 200 pages). Ruskin: *Sesame and Lilies*, or selections (about 150 pages). Dana: *Two Years Before the Mast*. Lincoln: Selections, including at least the two Inaugurals, the Speeches in Independence Hall and at Gettysburg, the Last Public Address, the Letter to Horace Greeley; together with

a brief memoir or estimate of Lincoln. Parkman: *The Oregon Trail*. Thoreau: *Walden*. Lowell: Selected essays (about 150 pages). Holmes: *The Autocrat of the Breakfast Table*. Stevenson: *An Inland Voyage and Travels with a Donkey*. Huxley: *Autobiography* and selection from *Lay Sermons*, including the addresses on *Improving Natural Knowledge*, *A Liberal Education*, and *A Piece of Chalk*. A collection of essays by Bacon, Lamb, De Quincey, Hazlitt, Emerson, and later writers. A collection of letters by various standard writers.

Group V. Poetry. Palgrave's *Golden Treasury* (First Series): Books II and III, with special attention to Dryden, Collins, Gray, Cowper, and Burns. Palgrave's *Golden Treasury* (First Series), Book IV, with special attention to Wordsworth, Keates, and Shelley (if not chosen for class study). Goldsmith: *The Traveller* and *The Deserted Village*. Pope: *The Rape of the Lock*. A collection of English and Scottish ballads, as for example, some Robin Hood ballads, *The Battle of Otterburn*, *King Estermere*, *Young Beichhan*, *Bewick and Grahame*, *Sir Patrick Spens*, and a selection from later ballads. Coleridge: *The Ancient Mariner*, *Christabel*, and *Kubla Kahn*. Byron: *Childe Harold*, Canto III or IV, and the *Prisoner of Chillon*. Scott: *The Lady of the Lake* or *Marmion*. Macaulay: *The Lays of Ancient Rome*, *The Battle of Naseby*, *The Armada*, *Ivy*. Tennyson: *The Princess*, or *Gareth and Lynette*, *Lancelot and Elaine*, and *Passing of Arthur*. Browning: *Cavalier Tunes*, *The Lost Leader*, *How They Brought the Good News from Ghent to Aix*, *Home Thoughts from Abroad*, *Home Thoughts from the Sea*, *Incident of the French Camp*, *Herve Riel*, *Pheidippides*, *My Last Duchess*, *Up at a Villa—Down in the City*, *The Italian in England*, *The Patriot*, *The Pied Piper*, *De Gustibus—*, *Instans Tyrannus*. Arnold: *Sohrad and Rustum*, and *The Forsaken Merman*. Selections from American poetry, with special attention to Poe, Lowell, Longfellow, and Whittier.

FOR STUDY

This part of the requirements is intended as a natural logical continuation of the student's earlier reading, with greater stress laid upon form and style, the exact meaning of words and phrases, and the understanding of allusions. The books provided for study are arranged in four groups, from each of which one selection is to be made.

Group I. Drama. Shakespeare: *Julius Caesar*, *Macbeth*, *Hamlet*.

Group II. Poetry. Milton: *L'Allegro, Ll Penseroso*, and either *Comus* or *Lycidas*. Tennyson: *The Coming of Arthur, The Holy Grail*, and *the Passing of Arthur*. The selections from Wordsworth, Keats, and Shelley in Book IV of Palgrave's *Golden Treasury* (First Series).

Group III. Oratory. Burke: *Speech on Conciliation with America*. Macaulay's *Speech on Copyright* and Lincoln's *Speech at Cooper Union*. Washington's *Farewell Address* and Webster's *First Bunker Hill Oration*.

Group IV. Essays. Carlyle: *Essay on Burns*, with a selection from Burns' Poems. Macaulay: *Life of Johnson*. Emerson: *Essays on Manners*.

MATHEMATICS

Three units may be offered.

1. A thorough knowledge of elementary algebra through simple quadratics. One unit.

2. Plane Geometry. A full year must be spent in some standard text. A part of the year should be spent upon the applications of Algebra to Geometry, and of Geometry to Algebra.

3. One-half year should be spent in the study of Algebra, after the work of Elementary Algebra and Geometry, completing the text beyond progressions. One-half unit.

4. Solid Geometry should cover a full half year's work, in order to be acceptable. One-half unit.

LATIN

Two units in Latin may be offered for entrance.

1. The work included in some standard first Latin book.

2. Four Books of Caesar's Gallic War composition at least one-fifth of the periods.

GREEK

Students may offer two units of Greek as follows:

1. Elementary Greek, including the work offered in some standard text. One unit.

2. Xenophon: *Anabases*. Books I—IV, with exercises in composition based on the text. One unit.

GERMAN

For entrance two units in German may be offered.

1. A careful study of some standard text, including the elementary and essential principles of the language, with

the reading of seventy-five to one hundred and twenty-five pages of easy prose. One unit.

2. Prose composition and grammar; the reading of two hundred to two hundred and fifty pages of literature in the form of easy stories and plays. One unit.

FRENCH

Two units of French may be offered for entrance.

1. A careful study of essentials of grammar as found in some standard text: reading of one hundred to one hundred and fifty pages of easy prose. One unit.

2. Prose composition and grammar; reading of two hundred to three hundred pages of easy stories and plays. One unit.

HISTORY

One unit of Ancient History is required. Two additional units selected from those outlined below may be offered for entrance.

1. General History: A course based on some standard text covering a full year's work, including at least Mediaeval and Modern History. One unit.

2. American History: Course accepted when based on some standard text, covering a full year's work, with supplemental reading, and notes taken from original sources. One unit.

3. English History: Course accepted when based on Montgomery's text or other standard text of equal scope. Must include a full year's work. One unit.

SCIENCE

For the required unit in science one of the following may be offered:

Chemistry, with laboratory work. One unit.

Physics, with laboratory work. One unit.

General Science, with laboratory work. One unit.

Agriculture, with laboratory work. One unit.

CLASSIFICATION

The class standing of each student depends upon the number of units, or hours, he or she has earned. A unit course of study in a secondary school is defined as a course covering an academic year that shall include in the aggregate not less than the equivalent of one hundred and twenty-six-minute periods of classroom work, two hours of laboratory work being equivalent to one hour of class room



SENIOR ACADEMIC CLASS '17

work. By an "hour" is meant four one-hour periods for one semester, or its equivalent in time.

I. *In the first year of the Preparatory Department.* (Equivalent to the freshman class in a high school). Students must have completed the eighth grade, as prescribed by their State Department of Education. Otherwise they are admitted upon condition with the understanding that they will remove their conditions during the first year of residence.

II. *In the second year of the Preparatory Department.* (Equivalent to the sophomore class in a high school). Students must have earned four or more required units for regular standing. At least three required units are necessary for admission to the class.

III. *In the Freshman Class of the Junior College.* (Equivalent to the junior class in high school). Students must have earned seven or more units, of which six are required for regular standing. No student will be admitted to the freshman class who has not earned at least six units.

IV. *In the Sophomore Class of the Junior College.* (Equivalent to the senior class in a high school). Students must have earned eleven or more units, of which eight are required for regular standing. No student will be admitted to the sophomore class who has not earned at least ten units.

V. *In the Junior Class of the Junior College.* (Equivalent to the freshman class of a standard college). Each student must offer, for entrance to this class, fifteen accredited units, of which eleven are required for regular standing. Each student shall continue to rank as a junior until she has received credit for at least twenty-seven hours of college work. For admission to the class two conditions may be allowed which must be removed during the junior year of the Junior College.

VI. *In the Senior Class of the Junior College.* (Equivalent to the sophomore class of a standard college). Each student must have completed at least thirty hours of college work for regular standing. For admission to the class a condition of three hours may be allowed. The rank as a senior will hold until the required work of sixty hours has been completed.

VII. *In the Special Departments.* Students, a major portion of whose work is in the special departments, will be classified according to the standards of the departments in which they enter.

Courses of Study

Outline of courses offered in First and Second Preparatory and Junior College.

FIRST PREPARATORY YEAR

Fall Semester

- English I. (4) hours. Offered in 1917-18.
History I. (4) hours. Offered in 1917-18.
Latin I or German I. (4) hours. Offered in 1917-18.
Mathematics I. (4) hours. Offered in 1917-18.
Bible I. (1) hour. Elective. 1917-19.

Spring Semester

(Same as above).

SECOND PREPARATORY YEAR

Fall Semester

- English II. (4) hours. Offered in 1918-19.
Mathematics II. (4) hours. Offered in 1917-18.
Latin II or German II. (4) hours. Offered in 1917-18.
History II. (4) hours. Offered in 1917-18.
Bible II. (1) hours. Offered in 1918-17.

Spring Semester

(Same as above).

Junior College Course

Freshman Year

Fall Semester

Required

- English III. (4) hours. Offered in 1917-18.
Mathematics III. (4) hours. 1917-18.

Electives

- Bible III. (1) hour. 1917-18.
German I or III. (4) hours. 1917-18.
Latin III. (4) hours. 1917-18.
History III. (4) hours. 1918-19.
Science I. (Domestic Science I.) (4) hours. 1917-18.
Science II. (Agriculture). (4) hours. 1917-18.

Spring Semester

(Same as above).

SOPHOMORE YEAR

Fall Semester

Required

English IV. (4) hours. Offered in 1918-19.
Science III. (Physics). (4) hours. 1918-19.

Elective

Bible IV. (1) hour. 1918-19.
Domestic Science II. (4) hours. 1917-18.
History IV. (4) hours. 1917-18.
German II. (4) hours. 1917-18.
Music (Piano or Voice). (4) hours. 1917-18.
Latin IV. (4) hours. 1917-18.
Science IV. (Biology). (4) hours. 1917-18.

Spring Semester

(Same as above).

JUNIOR YEAR (OR FRESHMAN COLLEGE)

Fall Semester

Required

- a. Col. English 1. (3) hours. Offered in 1917-18.
- b. Col. Mathematics 1. (3) hours. Offered in 1917-18.
- c. Latin IV (with extra work). (4) hours. 1917-18, or Col. Latin 1. (3) hours. 1917-18.
- d. German III (with extra work). (4) hours. 1917-18, or Col. German 1. (3) hours. 1917-18, or Col. French 1. (3) hours. 1918-19, or Col. Spanish 1. (3) hours. 1917-18.
- e. College Science 1. (Chemistry). (3) hours. 1917-18.

Spring Semester

Same as above, except that three hours of Logic may be taken instead of Col. Mathematics 1.

The above requirements may be waived on the following conditions:

If students offers for entrance in c four units, in d three units of in e two units.

Elective

Philosophy 3a. (3) hours. Offered in 1817-18.
College Science 3. Home Economics. (3) hours. Offered in 1917-18.

Ethics 2b. (2) hours. Offered in 1917-18.
Col. History 1 (United States). (3) hours. Offered in 1917-78.
Greek 1. (3) hours. Offered in 1917-18.
Psychology 1a. (3) hours. Offered in 1917-18.
Religious Education 1. (Fundamental Moral and Religious Values). (Open to Freshmen only). (1) hour. 1917-18.

SENIOR YEAR

Fall Semester

Required

Col. Science 2. (Botany). (3) hours. Offered in 1918-19.
Col. History 2. (3) hours. Offered in 1918-19.
Spring Semester the same.

Elective

Religious Education 2. (1) hour. Offered in 1918-19.
Col. French 2. (3) hours. Offered in 1918-19.
Psychology 1a. (3) hours. Offered in 1917-18.
Greek 2. (3) hours. Offered in 1918-19.
Sociology 4b. (2) hours. Offered in 1917-18.
Mathematics 2. (Analetic Geometry). (3) hours. Offered in 1917-18.
Col. English 2. (3) hours. Offered in 1918-19.
Economics 5b. (3) hours. Offered in 1917-18.
Music 1. History of Music. (2) hours. Offered in 1917-18.
Music 2. Harmony. (3) hours. Offered in 1917-18.
Music 3a. Counterpoint. (3) hours. Offered in 1917-18.
Political Science 1. (American Government). (3) hours. Offered in 1917-18.
Col. English 3. (Public Speaking). (2) hours. Offered in 1917-18.
Physical Training. (3) hours per week during two years. 1917-18.

A sufficient number of hours must be elected from the above in the fall and spring semesters of the senior year to make a total of sixty hours before the degree can be conferred.

The figures in parenthesis represent semester hours.

The following are one semester subjects: Philosophy, Ethics, Psychology, Sociology, Music 3a, and Economics.

Description of Courses of Study

ENGLISH

FIRST PREPARATORY YEAR

English I. Advanced Grammar and Composition. A large number of pupils entering the high school are deficient in English Grammar. To meet this need the first year is given to a thorough review of grammar. The pupil is given a thorough course in the principles of English Grammar, and the importance of correct grammatical construction and analysis is constantly emphasized. Written exercises are required at least twice per week. The introductory principles of composition are studied throughout the year. The following will be critically studied and discussed in class:

For study and practice. (Select four).

Arnold, *Schrab and Rustum*.

Hawthorne, *Tales of the White Hills*.

Irving, *Sketch Book* (Selections).

Longfellow, *Tales of a Wayside Inn*.

Lowell, *The Vision of Sir Launfal*.

Poe, *The Gold Bug*.

Scott, *The Lady of the Lake*.

Stephenson, *Treasure Island*.

For outside reading. (Select four).

Bible, *Old Testament Stories*.

Cooper, *The Last of the Mohicans*.

Dickens, *The Tale of Two Cities*.

Kipling, *Kim*.

Mark Twain, *Huckleberry Finn*.

Poe, *Selected Tales*.

Rice, *Mrs. Wiggs of the Cabbage Patch*.

Stephenson, *Kidnapped*.

Wiggin, *Rebecca of Sunnybrook Farm*.

SECOND PREPARATORY YEAR

English II. Rhetoric and Composition. A study in the fundamentals of discourse. Classics will be studied in connection with Composition work. The first half of the text will be carefully studied and rhetorical principles will be drawn from classics read and analyzed. Description and narration will be given especial emphasis during this year, and the reading will be with reference to these subjects.

The following classics or substitutes of equal value will be studied and analyzed in the class:

For study and practice. (Select four).

Coleridge, *The Ancient Mariner*.

Goldsmith, *The Deserted Village*.

Palgrave, *Golden Treasury III* and *IV*.

Scott, *Ivanhoe*.

Shakespeare, *The Merchant of Venice*.

Tennyson, *Gareth and Lynette*, and the simpler idylls.

Thoreau, *The Succession of Forest Trees*.

Webster, *The First Bunker Hill Oration*, and other addresses.

For outside reading. (Select four).

Bible, *Esther*, *Ruth*.

Blackmore, *Lorna Doone*.

Bunyan, *Pilgrim's Progress*.

Dickens, *David Copperfield*.

Hale, *The Man Without a Country*.

Kipling, *Captains Courageous*.

Mark Twain, *Prince and Pauper*.

Scott, *Kenilworth*.

Warner, *Being a Boy*.

JUNIOR COLLEGE

FRESHMAN YEAR

English III. Rhetoric and Composition. During the first year of the Junior College Course the last half of the text is completed, together with a study of classics and a large amount of composition work. Analysis, arrangement, outlining and organization of material given especial emphasis. Each pupil will be required to write and memorize and deliver one debate and one oration. The required readings for class study are as follows:

For study and practice. (Select five).

Addison, *The Sir Roger DeCoverly Papers*.

Browning, *The Pied Piper* and shorter poems.

Eliot, *Silas Marner*.

Emerson, *Essays*.

Lincoln, *Selections from Speeches and Letters*.

Macaulay, *Life of Johnson*.

Palgrave, *Golden Treasury II*.

Shakespeare, *Julius Caesar*.
 Stephenson, *Travels and a Donkey*.
 For outside reading. (Select four).
 Bible, *Genesis, Joshua, Judges*.
 Dana, *Two Years Before the Mast*.
 Goldsmith, *The Vicar of Wakefield*.
 Hawthorne, *The House of Seven Gables*.
 Hughes, *Tom Brown's School Days*.
 Scott, *Quentin Durwald*.
 Seton, *The Trail of the Sandhill Stag*.
 Shakespeare, *A Midsummer Night's Dream*.
 Stephenson, *Dr. Jekyll and Mr. Hyde*.

SOPHOMORE YEAR

English IV. History of Literature: A survey of the history of literature and the lives of the men who have made it. The larger part of the time will be devoted to the literature itself.

JUNIOR YEAR OR FRESHMAN COLLEGE

Col. English 1. A careful review of the fundamental principles of composition and rhetoric, including advanced work in Description, Narration, Exposition, Argumentation and Persuasion, co-ordinated with daily recitations, lectures and frequent original written exercises. Required of all Juniors. Fall and Spring Semesters; 6 hours.

SENIOR YEAR OR SOPHOMORE COLLEGE

Col. English 2. Nineteenth Century Literature: A study of the leading writers and movements of the century. Selections from Cowper, Coleridge, Gray, Burns, Goldsmith, Shelley, Keats, Byron, Wordsworth, Tennyson and Browning are studied and discussed in class. Collateral reading from the leading prose writers will be required. Outlines and original work required. Fall and Spring Semesters; 6 hours.

College English 3. A four-hour course in the fundamentals of public expression. A study of the general aims of speech and the factors of effectiveness in reaching the desired ends. A number of the best orations will be studied. Oral English, Extemporaneous and impromptu speaking, debate and reference work. Course based on Philips' effective speaking, with a great deal of supplementary reading. Two hours per semester throughout the year.

HISTORY

FIRST PREPARATORY YEAR

History I. Ancient History: The entire year is given to the study of Oriental, Greek and Roman history. The development of nations, the forces that have played upon them, and the evolution of institutions will be given careful emphasis. Throughout the year. (8) hours.

SECOND PREPARATORY YEAR

History II. Mediaeval and Modern History: A study of European nations and their development from the period of the Germanic invasions to the close of the nineteenth century. Throughout the year. (8) hours.

JUNIOR COLLEGE

FRESHMAN YEAR

History III. English History: For entrance to this course students are expected to have completed two years of High School work; in other words to be ready to enter the Freshmen class of the Junior College. A careful study of the development of the English nation, together with a careful survey of her institutions, government, social, political and religious life. Throughout the year. (8) hours' credit.

SOPHOMORE YEAR

History IV. a. American History: A year is given to the study of American History, institutions and government, with special emphasis upon the last fifty or sixty years of her development. Throughout the year. (8) hours' credit.

JUNIOR YEAR OR FRESHMAN COLLEGE

History 1. b. American History: An Elective Course in American History, using some such text as Heart, Epochs of American History, with a great deal of collateral reading. (6) hours' credit.

SENIOR YEAR OR SOPHOMORE COLLEGE

History 2. European History: Mediaeval and Modern Europe; a study of civilization in Western Europe and the developments of nations, to the Congress of Vienna. Text: Robinson's History of Western Europe, or some other text equally comprehensive in its scope. Constructive outlines and collateral readings required.

History of Europe in the Nineteenth Century. International Development and research in Nation Building,

tracing the various political movements and reforms from the Congress of Vienna to the present. Collateral readings and original outlines required. Throughout the year. (6) hours' credit.

Political Science 1. American Government: A course in the activities of the American Government, Local, State and National. The course in European History or the equivalent is required for admission to this course. Three hours a week for two semesters. (6) hours' credit.

PHILOSOPHY

Courses elective in the Junior College:

Course 1b. Logic: An elementary study of scientific method, suited to the practical needs of the student. A course in constructive thinking and properly related expression of thought. Careful attention is given to propositions, syllogisms, and the inductive methods of science and a critical examination of the nature of judgments and inference. Instruction from text-book, with lectures and exercises in the detection of fallacies. (3) hours' credit.

Course 2b. Ethics: A course designed to acquaint the student with the best standards of right-doing. A study of the elements of ethical theory and the more important fundamental facts. Recitations and occasional lectures and collateral reading based on the history of ethical philosophy. A review of the principal ethical theories is often required, illustrated from some historical or classic selections. Elective to Juniors or Seniors. (2) hours' credit.

Course 3a. Philosophy: An introductory course, outlining the history of philosophic thought, giving a brief statement of the contributions made by the thinkers of the different periods, introducing the student to the main theme of philosophic thought and teaching him how to approach any of its problems. Fullerton's and Roger's text. One semester. (3) hours' credit.

Course 4b. Sociology. Elementary Sociology: An introduction to the scientific study of social problems. The course consists of lectures and readings on certain fundamental problems, such as the nature of Sociology, its problems, methods and relation to other sciences, the bearing of evolutionary theory upon social problems, the origin and evolution of the family, the modern divorce problem, the growth of population, birth and death rates, immigration, the negro problem, the growth of cities and other fundamental problems of social life. One semester. (2) hours' credit.

Course 5b. Economics: An elective course in the principles of Economics, including a careful study of division of labor, the factors of production, the laws of diminishing returns, demand and supply, value and price, wages, interest, rent and profit, credit, taxation, regulation of monopolies, and international trade. Work based on some standard text, such as Seiger, Walker or Clark. Open to Juniors or Seniors. (3) hours' credit.

Psychology. (See courses in Education).

Domestic Science. (See Domestic Science Department).

Physical Training. (See Physical Training Department).

Music. (See Music Department).

Religious Education

INTRODUCTORY

No student can claim to have a liberal education who has not had a thorough course in Bible study, as well as English, Mathematics, Science and Languages. We believe the study of the English Bible is essential to the highest culture. Biblical truths are the very basis of every branch of learning. Its greatest devotees have been the greatest intellects of the ages. The chief justification for the Christian Collge is that it gives the very best training for an all round life. It believes in training the whole man, his religious and moral nature as well as his physical and intellectual life.

To this end, as a part of such training, the study of the English Bible is given an important place in our curriculum.

"The Bible is the one Book of which no intelligent person can afford to be ignorant." These classes are taught two periods per week throughout the year. No credit is given for these courses, but a special Bible Teacher's Diploma will be given all students who complete the six courses.

PREPARATORY COURSE

Course I. The Life of Christ: A study of the Gospels, with emphasis upon the life training and ministry of Jesus.

Course II. Old Testament History: The study of the Old Testament; a brief but comprehensive survey of the chief personalities and events in Israel's history.

JUNIOR COLLEGE COURSE

Course III. The History of the Early Church: The study of the Acts and the Epistles, with emphasis upon the life, travels, and writings of the Apostle Paul. Pre-requisite—the Life of Christ.

Course IV. The Old Testament Prophets: A study of the lives and times of the prophets. Pre-requisite—Old Testament History.

College Course 1. (Fundamental Moral and Religious Values): (Open to Juniors and Seniors). A survey of the modern world, the trend of Western civilization, with an investigation of the moral and religious qualities in human personality vital to the individual and to society. (1) hour a week for two semesters

College Course 2. (The Bible as Literature). (Open to Juniors and Seniors). A pure literary study of the Bible, with a view to a knowledge of the nature of its contents and to the appreciation of the beauty, variety and power of the whole Scripture as works of literary art, based on Moulton's Modern Readers Bible. One hour a week for two semesters.

(College credit will be given for the above two courses in Religious Education).

College Course 3. (Religious Pedagogy and Social Service). A course dealing with the problems of the modern Sunday school, Missions, etc. A careful study will be made of the best methods of conducting an efficient Sunday school. A great deal of emphasis will be placed upon the relation of the Church and modern missions. A careful study will be made of social service and Church methods. The course will be taken up in the following order: a. The Modern Sunday School. b. The Church Missions. c. Social Service and Church Methods.

Offered in 1917-18. (Open to Juniors and Seniors).

EDUCATION

To Junior Colleges accredited by the University of Missouri:

A state certificate authorizing the holder thereof to teach in the public schools of Missouri for a period of three years will be issued to the graduates of those institutions accredited by the University of Missouri as Junior Colleges, providing the following conditions have been met:

1. A minimum of twelve hours in education shall be required of all applicants for this certificate. This work

shall consist of General Psychology, three hours, Theory of Teaching, three hours, School Administration, three hours, and one three-hour course from the following: History of Education, Educational Psychology, Special Methods, or Observation and Teaching. The courses offered must be the equivalent of the following:

Course 1b. General Psychology: An introductory course in General Psychology based upon such texts as Thorndyke's *Elements of Psychology*; James's *Briefer Course in Psychology*; Calkin's *First Book in Psychology*; supplemented by extensive library readings, and by Seashore's *Elementary Experiments in Psychology* as a laboratory manual.

Course 2b. Theory of Teaching: A general course which tends to formulate a method of class work and to show the relation of the principles of teaching to the problems and principles of education. The student should be led to a full appreciation of method in modern education. Texts: Charter's *Methods of Teaching*, or Thorndyke's *Principles of Teaching*.

Course 3b. School Administration. A general treatment of the important administrative problems of rural, elementary and high school teachers and a study of the relations obtaining between the teacher and the pupil, the teacher and the principal, the teacher and the community, the teacher and the state. Texts: Dutton and Smedden, *School Administration*, or Strayer, *The Teaching Process*.

Course 4b. History of Education: A study of the educational ideals and practice of those historic periods during which conceptions of education based on fundamental principles have been formulated. The principles should be considered in their application to the subject-matter, method and organization of present day education. The aim should be to present the central feature of past educational thought as a basis for the study of present day tendencies. Texts: Monroe, *Elementary History of Education*.

Course 5b. Educational Psychology: This course should present the main facts concerning the nature and development of the mind during childhood and youth with special reference to the meaning of these facts to the teacher. General Psychology must be required as a prerequisite. Text: Pyle, *Outlines of Educational Psychology*.

Course 6a. Special Methods: This course should consist of a study in the application of the general principles of teaching to the various subjects of the elementary school

curriculum and should be paralleled by as much critical observation in the teaching of these subjects as possible. Text: McMurray's *Special Method Series*.

Course 7b. Observation and Practice Teaching: This course should give practice in thorough active teaching in applying the principles of method. Much attention should be given to the mastery and organization of the subject-matter as a prerequisite to the teaching. Observation should always be made in the class of a supervisor or regular teacher and never in that of a student teacher.

Mathematics

PREPARATORY COURSE

FIRST YEAR

Mathematics I. Algebra: A thorough training in the ordinary operations, such as the solution of systems of simple equations, factoring, fractions, involution, evolution, exponents, radicals, etc., through simple quadratics; Wentworth's *Elementary Algebra*, or some like standard text. Throughout the year. (8) hours.

SECOND YEAR

Mathematics II. Plane Geometry: A study of the relations of Algebra to Geometry and Geometry to Algebra, with demonstrations of original problems and exercises carried on with the regular propositions. Throughout the year. (8) hours.

JUNIOR COLLEGE COURSE

FRESHMAN YEAR

Mathematics III. Algebra and Solid Geometry:

a. *Algebra:* A review of *Elementary Algebra*, with a careful study of the more advanced topics included in secondary Algebra to the completion of the text. Hawkes & Luby-Touton text used. Fall semester. (4) hours.

b. *Solid Geometry:* Wentworth and Smith text. The completion of the text. Spring Semester. (4) hours.

JUNIOR YEAR

College Mathematics 1a. College Algebra: Selected portion of the subject and elementary theory of equations. Rietz and Crathons. Advanced Algebra. Fall Semester. (3) hours' credit.

1b. *Trigonometry:* Granville's *Plane and Spherical Trigonometry*. Spring Semester. (3) hours' credit.

College Mathematics 2. Analetic Geometry: Plane and Solid Analetic Geometry and introduction to calculus. Three hours a week for two semesters. (6) hours' credit.

Science

JUNIOR COLLEGE COURSE

Science I. (Domestic Science I): (See Domestic Department).

Science II. (Agriculture): An introductory course with individual laboratory and field work and recitations based upon the laboratory work, the text books and assigned readings.

A systematic study of soils, plants, crops, and crop rotation will be made during the course. Four hours. (8) hours' credit.

Science III. (Physics): Required in Sophomore year of Junior College Course. A study in the elementary principles of heat, motion, sound, electricity and mechanics. Based on Milikan and Gales Text. Lectures class discussions and Laboratory work throughout the year. (8) hours' credit.

Science IV. (General Biology): A general survey of Biological Science, including the life processes, the activities, the adaptation as well as the structure of organism, treated from the standpoint of their general relation. Laboratory work, with careful drawings and notes on all observations, lectures and class discussions. Four hours. (8) hours' credit.

College Science

Course 1. General Chemistry: Junior year of college course. Experimental lectures, recitations and laboratory work. This course consists of a systematic study of the non-metals and their compounds, of the fundamental laws of chemical action, and the modern theories and hypotheses which have developed the science.

Six hours throughout the year. Text: McPherson and Henderson.

Course 2. Botany: Senior year of college course. Recitations, laboratory work, and field observations. This course includes an introduction to the study of protoplasm, of the cell and its activities, the plant being considered as a living organism. Special attention is given to some of the more important micro-organisms which are beneficial to man, or which are harmful or casual agents in disease. Throughout the year. (3) hours.

Ancient Languages

LATIN

PREPARATORY COURSE

FIRST PREPARATORY YEAR

Latin I. Beginning Latin: A year's work in the basic principles of the language, including careful and accurate pronunciation, accent, and the acquisition of a working vocabulary, daily drill in declensions and conjugation and translating of Latin into English and English into Latin. Some standard beginner's text will be used. Throughout the year. (8) hours.

SECOND PREPARATORY YEAR

Latin II. Caesar: Four books of Caesar's War will be read. Grammatical forms and principles of syntax will receive constant emphasis. Prose composition required. Throughout the year. (8) hours.

JUNIOR COLLEGE COURSE

Latin III. Cicero: During the third year four orations against Cataline, the oration for the Manilian Law and the oration for the Poet Archias will be read. Grammar and prose composition given special emphasis. Throughout the year. (8) hours.

Latin IV. Virgil's Aeneid: Fourth year work consists of about one thousand lines of Ovid's Metamorphoses, followed by the reading of the five books of the Aeneid. A careful study of Latin hexameter and the mythology and geography of the Aeneid will be required. If elected in Junior or Senior years, extra work will be required. Throughout the year. (8) hours.

COLLEGE LATIN

Course 1. Cicero's Orations: Open to students entering with two entrance units in Latin. Selected orations and letters of Cicero training in syntax and of the forms of the language. Three hours a week for two semesters. (6) hours' credit.

Course 2. Virgil's Aeneid: Open to students entering with three entrance units in Latin. Study of subject matter, forms, prosody, syntax. Three hours a week for two semesters. (6) hours' credit.

Course 3. Cicero's Essays on Friendship and Old Age: Open to students who have taken course I or II or who presented three units in Latin for admission. Careful

review of forms and syntax. Three hours per week for two semesters. (6) hours' credit.

GREEK

COLLEGE COURSE

Course 1. Beginning Greek: A study of vocabulary, declensions, conjugations and grammar. White's First Greek Book; Xenophon's Anabasis, Book I. Throughout the year. (6) hours' credit, elective.

Course 2a. Xenophon: First Semester, Xenophon's Anabasis, Book II-IV; review of the grammar; prose composition and sight reading. (3) hours' credit. Elective.

Course 2b. Homer: Second Semester. Homer's Illiad, Books III; sight reading, prose composition, and introduction to study of meter and mythology. (3) hours' credit. Elective.

Course 3. New Testament: A careful study of the various books of the New Testament, including the Epistles to the Romans, Ephesians and Phillipians. Throughout the year. Elective. (4) hours' credit.

Modern Language

GERMAN

PREPARATORY COURSE

I. A careful and systematic drill in pronunciation, vocabulary, essentials in grammar, conversation and translation; oral and written reproduction of text; memorizing of colloquial and idiomatic phrases. Prose reading of from one hundred to one hundred and fifty pages. Throughout the year. (8) hours.

II. Completion and reviews of grammar, conversation based on text used. Three hundred pages of moderately difficult reading, principally prose. Drills upon the more difficult chapters of grammar, such as the passive voice, use of cases and prepositions, verbs, adjectives and uses of tenses and modes. (8) hours.

JUNIOR COLLEGE COURSE

III. From four to five hundred pages of good modern prose stories and plays will be read during the year. Conversation in German, and a systematic drill in the development of ability to use the language effectively as a means of oral and written expression. Abundant practice in composition. Throughout the year. (8) hours.

FRENCH
COLLEGE COURSE
JUNIOR YEAR

Course 1. Elementary Course for Beginners: Grammar, Fraser and Squair. Reading. Guerber's *Contes et Legends*, Part I. In this course stress will be placed on pronunciation, composition and an easy reading knowledge of French. This course open to students in Freshman year of junior college. Throughout the year. (6) hours.

SENIOR YEAR

Course 2. Composition: Work based on Part II of Fraser and Squair's French Grammar. Emphasis will be placed on pronunciation and facility in reading easy French. Text books: Malot's, *Sans Famille*; Merrimee, *Colomba*; Loti, *Pêcheur d' Islands*; Guy de Maupassant, Selections; Bouvet's French Composition. Throughout the year. (6) hours.

SPANISH

Course 1. Elementary Course: Grammar, reading and oral drill. Three hours a week for two semesters. (6) hours' credit.

Course 2. Reading, Syntax and Composition: This course aims to give a good reading knowledge of the written and some knowledge of the spoken language. Reading of the best modern novels and plays. Three hours a week for two semesters. (6) hours' credit.

Physical Training

In connection with the New Girls' Hall a 45x70 Gymnasium has been erected, which is equipped for class work in Physical Training. A swimming pool has also been included as a part of the equipment. Shower baths for both boys and girls and lockers for the boys have been provided.

PURPOSE

The purpose of the course is to offer to the students of Palmer College the opportunity of becoming physically well developed, vigorous and graceful. The department is itself a recognition of the fact that man is a unit and must be developed symmetrically if the best results, mental and moral, are to be obtained. Each student is required to take at least two hours of physical training work three days of the week, either in the Gymnasium or in outdoor sports and games. Outdoor sports are encouraged, and, while the

weather is suitable such games as baseball, tennis, croquet, etc., will be played. The principal indoor game is basket ball, and both girls and boys are encouraged to participate in the game.

The work of the department is under the direction of Prof. Karl H. Schatz, who has made a special study of the subject, and is well qualified to direct the Gymnasium and field athletics. Three hours' credit will be allowed for physical training.

The course in physical training consists of the following:

- a. Marching, floor tactics, class evolution.
- b. Graded free exercises and drills, with light apparatus and developing appliances, graded club swinging, dumb bells, etc.
- c. Graded apparatus exercises.
- d. Introductory graded exercises in athletics, gymnasium drills, drilling in hand tennis, hand ball, basket ball, volley ball and base ball. Three hours a week for two semesters. (3) hours' credit in the Junior and Senior College years.

Preliminary English Course

This course is designed for students who may not have completed the common school eighth grade branches, or who may have been out of school for so long a time that a thorough review is needed.

COURSE OF STUDY

First Semester

Reading
Orthography
English Grammar
Arithmetic
Penmanship

Second Semester

U. S. History
Physiology
English Grammar
Arithmetic
Geography.

We cordially invite any who need help along these lines to come and let us help them. Age or previous lack of advantage should be no hindrance.



CORNER IN DOMESTIC SCIENCE ROOM

SPECIAL DEPARTMENTS

Department of Home Economics

The Department of Home Economics was opened four years ago in response to a demand for training in "Home Making." We are more and more coming to realize that the home is the center around which must be grouped all those salient influences for the building up of character and good citizenship. Thus it is very essential that young women receive a training that will enable them to understand all the processes that are involved in the construction of an ideal home, without which there can be no real harmony and happiness. It is not our purpose to merely train cooks and dressmakers, but to raise the ideals and standards among the young women and teach those branches of social economy involved in housekeeping, which play such an important part in the development of culture and refinement in human life.

We are offering the following Junior College Courses leading to a certificate, attesting the scope and content of work done. Prerequisite—two years' preparatory course.

FIRST YEAR

Science I.

Cooking Course I. (4) semester hours.

Sewing Course I. (4) semester hours.

ELECTIVE

Five units of work must be elected from courses in Junior College English, History, Modern Language, Ancient Language, Science and Music.

One unit in Physics required.

Course open to Freshmen and Sophomore students.

SECOND YEAR

College Science 3. College Course in Home Economics.

Course 1. Selection and preparation of food. (3) semester hours. Six hours' credit.

Course 2. Selection and construction of clothing (2) semester hours. (No credit in the College of Arts and Sciences).

Course 3a. Household Management. (2) semester hours.

Course 4b. Food Problems for the Household. (2) semester hours.

Twenty hours of work must be elected from courses in Junior and Senior years of College course. Open to Junior and Senior students only.

DESCRIPTION OF COURSES

Science I. (Cooking Course 1). A careful study of the fundamental scientific principles underlying the cooking and preparation of foodstuff, including the making and care of fire, effect of heat application to different foods. Proper cooking utensils, selection of foods, kitchen sanitation, table setting and serving. Then a special emphasis placed on the preparation of food for the sick room. Practical work in the preparation of a meal. (4) hours. Open to Freshmen and Sophomores.

SEWING COURSE 1

A study of the various stitches, both in hand and machine sewing, as these are applied in the making of fancy work and simple dress. A study of the care and use of the machine and commercial patterns. Simple patterns drafted. Proper care of clothing and hygiene are studied. (4) hours. Open to Freshmen and Sophomores.

COLLEGE HOME ECONOMICS

COLLEGE SCIENCE 3

Course 1. Selection and Preparation of Food: This is an elementary food course, planned to give the student a knowledge of the principles underlying the selection and preparation of food. This course must be preceded or accompanied by Inorganic Chemistry. Three hours a week for two semesters. (6) hours' credit.

Course 2. Selection and Construction of Clothing: This course takes up the clothing problem of the college girl. The selection of materials and the principles of construction will be worked out through the planning and making of underwear and simple dress. Very little time is given to practice work. Two hours for two semesters. High school sewing is a prerequisite. No credit in the College of Arts and Sciences.

Course 3a. Household Management: This course is planned to give the student a general insight into the field of home economics through a study of the modern home. Each student plans and furnishes a house to suit certain definite conditions and estimated cost of same. Emphasis is placed upon household and personal accounts, budgets, marketing and the various problems that are essential for a well-planned home. Two semester hours. Open to Juniors and Seniors.

Course 4b. Food Problems of the Household: The aim of this course is to prepare the student to deal with the

food problems as it presents itself in the average home. It includes the study of the principles of the balanced diet, the nutritive value and cost of the different food materials, the purchase and care of food in the home and the equipment for preparation and serving. Throughout the course meals are planned to meet definite conditions, prepared and served. It must be preceded by Courses 1 and 3. (2) hours' credit.



CAMPUS SCENES

**Palmer
Conservatory of Music
and
School of Fine Arts**

Conservatory Faculty

E. A. Watkins—President.

Phillip H. Olsson—Dean Violin, Orchestra and Band Music.

Dora Lowella Alexander—Voice and Chorus Work.

Miss Inez Sharp—Piano, Harmony, Counterpoint and History of Music.

Miss Helen Lamb—Piano Assistant.

Anna Irene Helfenstein—Expression.



CONSERVATORY CLASS OF '17

Conservatory of Music

An education is not quite complete that does not include a course in classical music. No one dare deny the refining powers and influence of music, and that it is one of the great forces for moral development is an undisputed fact. A thorough course in music can be secured in no other way than in a regular music conservatory. "To expect to get a broad musical culture under a private teacher is as absurd as to try to secure a college education under a private instructor." Here we have together men and women who are specialists and artists, and are not to be compared to the average private teacher. The student has in addition to his or her regular music instruction the advantages of classes in the literary department, the public recitals and the refining influences of coming in daily contact and in constant association with student body and teachers.

"The place which music now holds in school programs is far too small. By many teachers and educational administrators music and drawing are still regarded as fads or trivial accomplishments not worthy to rank as substantial educational material; whereas, they are important features in the outfit of every human being who means to be cultivated, efficient, and rationally happy."—Charles W. Elliott.

THE PIANO DEPARTMENT

The work of the Piano Department is under the direction of Miss Inez Sharp, a graduate of the Dana Music Institute of Warren, Ohio, under Professor Schmidt; one year under the famous Leschetzky in Vienna, Austria, at the same time taking work under Frau Malvine Bree; one summer in Berlin under Howard Wells; two years' private work with Carrie Sharp, a pupil of Prentner Leschetzky; one year with Laura Capp of Champaign, Ill., also a pupil of Leschetzky, and one year with Howard Wells in Chicago. Miss Sharp comes with the highest recommendations from music critics and those in position to know her ability as a teacher and pianist. She has had several years of successful experience as a teacher, and is an artist of unquestionable ability.

The lovers of this type of music have a rare opportunity in the superior and artistic instruction given by Miss Sharp.

ASSISTANT INSTRUCTOR

No department of our work has grown so rapidly nor given such evidence of permanency as that of the piano. In fact, the growth of the last five years has been phenomenal. Our constituency is more and more appreciating that the

instruction offered is *second to none* in the middle west and at much less cost to the student. To meet the growing demands an assistant instructor has been employed. Miss Helen Lamb, a graduate of our own Music Conservatory, with special work under Henri Levy of the American Conservatory and a graduate of our regular Junior College Course, will have charge of the work the coming year under the supervision of the head of the department. Miss Lamb needs no introduction to the students of the College. She has had several years of successful experience as a teacher of this favorite instrument, largely paying her own college expenses by teaching large classes during the vacation periods. She is especially adapted to teaching beginners and children doing work in the first two or three grades. A pupil taking instruction under the assistant are given a reduced rate from the rate charged for the head of the department, and will be allowed all the privileges and advantages of the college's public recitals. The work offered by the assistant is a preparatory course, with beginning work in technique, finger exercises, broken chords, major and minor scales, including easy pieces for grades. We are offering two courses in piano—one leading to a teacher's certificate and the other graduation and diploma. No degrees are conferred in these courses. By pursuing a post-graduate course under the head of the department with certain assigned literary work the degree of Bachelor of Music will be conferred.

The courses are adjusted to meet the needs of those who desire the training, either for culture ends or personal enjoyment, as well as for those who wish to prepare as teachers and instructors in music.

Students do individual work and may advance as fast as their ability, attainments and previous preparation will permit. Diplomas are granted upon the satisfactory completion of the prescribed course, this to be determined by the music faculty. Said course includes a certain definite amount of high school or academic work and after passing examinations in Harmony, Counterpoint and History of Music.

The Piano Department has been adequately equipped with first-class pianos, a new Mason & Hamlin Concert Grand in solid mahogany case has been placed upon the auditorium platform for concert work, recitals, etc. Piano instruction is given upon a new Kruger piano, one of the sweetest toned instruments upon the market and one of the best. All the practice pianos are new and are kept in perfect tune throughout the year.

Substitutions may be made in the following courses, provided the work offered is of equal value with those outlined in the course.

Teacher's Certificate Course

PREPARATORY COURSE

Beginning work in technic, finger exercises, broken chords, major and minor scales.

Kahlau and Sonatinas and other studies.

Pieces in easy grades.

FRESHMAN COURSE

Technic, Arpeggio work, Octave studies.

Scales in thirds, sixths and tenths.

Low., Loesshorn Op. 66.

Czerny Op. 261.

Burgmuller Op. 105.

Mozart and Haydn Sonatos.

Pieces by Godard, Chaminade, Leibling, Schytte, Schumann and others.

Skinner's Preparatory Harmony completed.

SOPHOMORE COURSE

More advanced technic, scales in double, thirds and sixths.

Czerny, Op. 299, Cramer, McDowell Op. 39.

Bach two-part inventions.

Pieces by Schumann, Greig, Mendelssohn, Rubenstein, Schubert, etc.

Skinner's First Year in Theory completed.

Sight reading and ear training.

The completion of the following Junior and Senior Courses, in addition to the Certificate Course, entitles the student to graduation and diploma.

JUNIOR COURSE

Technic, Czerny 740.

Bach three-part inventions.

Easier Sonatas of Beethoven.

Chopin-Valses, Mazurkas and Polonaises.

Pieces by Moszkowski, Sherwood, Liszt, McDowell and others.

Beginning Counterpoint and more advanced Harmony.

SENIOR COURSE

Chopin, Etude.

Bach's Well Tempered Clavichord.

Clementi Tausig, Gradus ad Parnassum.

Moscheles, Op. 70.

More difficult Sonatas of Beethoven.

Compositions by Liszt, Sain Saens, Brahms, Chopin, etc.

Advanced Cunterpoint.

II. VOICE DEPARTMENT

Exceptional opportunities are offered to vocal students in Palmer Conservatory. We have been very fortunate in securing the services of Miss Dora Alexander, who is a graduate of Alma College Conservatory, in a full five-year course, after which she went to Germany and spent three years in a post-graduate course in the Royal Conservatory of Dresden. Prof. M. Braunroth of the Royal Conservatory says that "Miss Alexander's ability as a singer was recognized by placing her on the programme not only at the public recitals at the conservatory, but at the recitals attended by the Royal Court."

While in Dresden she sang in Beethoven's Ninth Symphony and in the last scene of Parsifal. Miss Alexander is a teacher of marked ability and has a number of years of successful achievement to her credit. She is an artist of the highest class and is able to reproduce her art in her pupils.

After completing the course as outlined singers may enter the professional field as teachers, church and concert singers. The course is thorough and complete and the voice is so thoroughly trained in tone, quality, poise and volume that it is capable of meeting the exacting requirements of public singing. For time required to complete a course see Conservatory regulations.

COURSE OF STUDY

FIRST AND SECOND GRADES

Elements of notation, exercises in breathing and tone-production vocalizes and Solfeggios, pronunciation and articulation. Studies by Sieber and Concone, songs of moderate difficulty.

THIRD GRADE

Exercises in vocalization and Solfeggios continued. Major and minor scales, embellishments and coloratura; studies by Concone, Lutgen and Marchesi; Italian, French and German songs.

FOURTH GRADE

Exercises for the development of the Trill, the Chromatic Scale; Studies by Marchesi, Lutgen and Lamperti; Studies in Bravura; Select Arias from Standard Operas and Oratorios; Songs by Schubert, Schumann, Rubenstein and Liszt.



COLLEGE BAND

CHORUS WORK

A chorus class will be organized at the opening of each semester. Pupils of all departments are admitted to this class. No extra charge will be made for this work, but each student must pay for all music used. Those entering the class at the opening of the semester must register for the entire semester and attend rehearsals regularly.

SIGHT READING

Sight reading classes will be formed for the especial benefit of school teachers. Public school music will be given especial emphasis.

III. VIOLIN DEPARTMENT

The growth of the Violin Department of Palmer Conservatory during the last four years has exceeded our most sanguine expectations. Five years ago we had to send to St. Joseph for a violinist, in order that we might have some violin music in an orchestra which played at the Commercial Club banquet at the opening of the College in Albany. The department has grown until today we have a fine symphony orchestra, a most excellent band and the department crowded to the limit of its capacity with young men and women studying not only the violin, but all sorts of band instruments, including the saxophone, clarinet, trombone, cornet, and other band instruments.

Palmer Conservatory offers exceptional opportunities to those desiring instruction in Violin or Band instruments. This department is under the efficient direction of Prof. Phillip H. Olsson, a graduate of Bethany Conservatory of Music, Lindsborg, Kansas, the famous Swedish institution at Lindsborg.

Prof. Olsson has been a close student of the instruments upon which he performs with a master hand since childhood, having studied under such famous instructors as Vendla Wilber Wetterstrom, Forrest Schultz of Berlin, Hagbrad Brase of Stockholm, and others of note. We are offering special inducements to those desiring instruction under an artist in Violin, Trombone, Baritone and other Band and Orchestra instruments. All students taking music are entitled to the advantages of the orchestra instruction free of charge. Two courses are offered—one leading to a teacher's certificate, including the first two year's work, the other a four-year course leading to a diploma, including the last two years of the course in addition to the above.

COURSE OF STUDY

The Violin Course includes works selected from the following:

- I. (a) 1st and 2nd Hening Violin School. Sevcik op. 6.
(half tone system), Parts I, V, VIII.
(b) Etudes: Kayser, Books I, II, III.
Sitt op. 32, Part I.
Wolfahrt op. 45, Part I.
Dancla op. 68.
(c) Duets, Pleyel Duos op. 8.
Correli Album for Violin and Piano.
Hermann op. 44, Petite Rhapsodie.
H. Sitt, Solos op. 8.
Dancla, *Airs Varie*, etc.
- II. (a) Left hand technic through three octaves in Scale.
Arpeggios, Double stop, Sevcik, op. 8, Sevcik op. 9.
Sevcik op. 2, Parts I and III.
Sevcik op. 3, 40 Bowing variations.
(b) Etudes: B. Campagnoli op. 12.
Kreutzer Etudes, 1st half.
(c) Concertos: Rode, Kreutzer, Ch. de Veriot.
- III. (a) Sevcik op. 1. Violin Technic.
Part III—Nos. 5 to 10.
Part IV—Nos. 1, 5, 10, 21, 22.
(b) Etudes: Kreutzer Etudes continued.
Fiorille—36 Etudes.
Rode—24 Caprices.
Dancla—op. 73.
(c) Concertos: Spohr—Nos. 2, 7, 8.
Viotti—Nos. 2 2nd 23.
Mozart—Eb major.
Vieuxtemps, Ballade et Polonaise, Sonatas by Tartina, Handel and Mozart.
- IV. Complete review and continue study of Violin Technic op.
1 Sevcik. Parts I, II, III and IV.
Etudes: Rovelli—Etudes.
Dont—op. 35, Caprices.
Concertos: Vieuxtemps D Minor.
Mendelssohn E Minor.
Wienawski D Minor.
Mozart D Major.
Beethoven Sonatas and various Fantasies.



COLLEGE ORCHESTRA

COLLEGE ORCHESTRA

The college orchestra of from twenty to twenty-five pieces was organized three years ago. The organization has developed into a first-class combination. The growth has been phenomenal in quality and strength. The orchestra is one of the most popular attractions of the school, and is in demand for important occasions outside the college, as well as furnishing the music for all special programs during the college year. All students taking private lessons in the Violin Department are entitled to the advantages of the rehearsals and public instruction without extra charge. The orchestra is under the direction of Prof. Olsson.

COLLEGE BAND

The youngest music organization of the institution is the College Band, under the direction of the head of the Violin Department. The band was organized in 1915-16, during the Spring Semester. The organization has developed at a most rapid pace, and is now playing very difficult music. There are both boys and girls in the band. Many of these young people had never had an instrument in their hand until this organization was started. They have given a few public concerts that would have done credit to a veteran organization, evidencing most rapid progress in so short a time. All students taking private instruction of the head of the department are entitled to instruction in the public rehearsals without extra cost.

COURSES IN HISTORY OF MUSIC, THEORY, ETC.

Course 1. History of Music: A concise survey of the entire field of musical history. The essential elements of music are dwelt on, the styles of the masters compared and monumental works analyzed with reference to their marked points of beauty and their influence on the processes of the art. (2) hours' credit.

Course 2. Harmony: Melodic and Harmonic relationship of tones established by an exhaustive study of intervals, followed by the acquisition of a working knowledge of triads and chords, of the seventh and their inversions. Preparation and resolution of dissonances in general, modulation, suspension, passing and changing notes and organ-point. Special attention given to those fundamental principles upon which the science of harmony rests. Two hours a week for two semesters. (4) hours' credit.

Course 3a. Counterpoint: The addition of parts to a cantus firmus, simple and double counterpoint. Three hours a week for one semester.

EXPRESSION

This department will be under the direction of Miss Anna Helfenstein, a graduate of our town expression department, with special work in the Curry School in Boston and a post-graduate course in Des Moines, Iowa, and London, England. Miss Helfenstein is a teacher of rare ability, and has the distinction of succeeding remarkably well with her students. Young men and women interested in expression, public speaking, have an unusual opportunity in the services Miss Helfenstein will be able to render.

The aim of this department is to develop the intellectual faculties, arousing and quickening the imagination, stirring and deepening the feelings and bringing forth all the nobler emotions of the mind and heart. It preserves the individuality of each pupil and develops him through natural channels.

No matter what one's station in life may be one must learn the importance of address and self-possession.

The demand for natural unaffected expression and genuine culture is increasing yearly, and the man or woman whose personality is commanding with its grace and dignity is picked for the world's leadership.

The course is designed to develop the mind, voice and body in such a manner as to secure a natural and harmonious power of expression and perfect poise.

COURSE OF STUDY

First Year: Study in Articulation, Enunciation, Pronunciation, Correct Breathing, Vocal Culture, Platform Deportment, Interpretation, Analysis, Gestures and their application, Inflection, Emotion, Grouping, Pausing, Criteria of Vocal Expression—time, pitch, quality and force.

Second Year: Mental attitude of the Reader, Succession of Ideas, Central Idea, Values, Atmosphere, Contrasts, Readings and Recitations, Sight Reading, Orations, Critical study of English and American masterpieces, Theory.

Third Year: Analysis and study of plays, Presentation of scenes from the Drama, Bible and Hymn Readings, Presentation of Original Cuttings for practice and criticism, presentation of short plays, Shakespeare and Browning interpretation, Reading and Recitation.

Class work will include the fundamental principles of the art, besides studies in Pantomime, Character Sketches, Extemporaneous Speaking, Scene Work, Cuttings, etc.

Count that day lost
Whose low descending sun
Views at thy hand
No worthy action done

AJ Rickard - Penman

TIME REQUIRED TO COMPLETE COURSES IN MUSIC AND EXPRESSION

The length of time required to complete a course in Piano, Violin, Voice or Expression is determined largely by the diligence, talent and the health of the student.

High standards must be maintained and students will not be tendered graduation honors and diploma until the requirements of the course have been met. Some students of special talent may be able to complete a course in less than four years, but the subject matter of the course must be mastered.

REQUIREMENTS FOR GRADUATION

Candidates for the diploma in any of the above courses, Piano, Violin, Voice or Expression, must be graduates of a four-year high school or the equivalent, and in this course must have four years in English and two years of German; must pursue the courses outlined to the satisfaction of the music faculty; must have courses in History of Music, Harmony and Counterpoint (except in the expression course). Voice and Violin students must have two years' work in piano. Voice students must be able to sing at least three languages and be able to render a programme composed of songs by the best composers, Arias from Italian or German operas and a selection from oratorio. All graduates must have studied in the department from which they are receiving a diploma at least the year preceding graduation.

The above requirements do not debar students from entering who are not high school graduates, but students may enter at any time and pursue such studies as they are prepared to take, but cannot graduate until the work assigned has been completed.

A diploma will not be granted for less than two years' work after the completion of the certificate course.

For Conservatory Regulations see Students' and Teachers' Manual.

Department of Commercial Science

One of the important movements in the development of Palmer College along broader lines of usefulness has been the addition of a Department of Commercial Science. This is an age demanding trained workers in all commercial pursuits. That the best possible training is none too good for the complicated life of today needs no argument.

The Commercial Department of the College offers superior advantages to young men and women seeking a place

in the world of commerce. We are prepared to give a thorough course leading to graduation and diploma, under the most helpful Christian influences, free from many of the temptations that are about the average business college in the city. The department is conveniently located in well-equipped rooms, prepared for the purpose, with all the conveniences usually found in first-class commercial colleges.

We are offering the following courses: The first, a two-year course leading to a diploma and graduation, in either Shorthand or Bookkeeping, or a combination of the two; the second, one-year brief course, leading to a certificate.

In Shorthand a speed of one hundred words per minute must be made before either diploma or certificate are issued.

We are also offering a course in Pen-Art, under the instruction of Prof. Rickard, one of the finest pen-art teachers in the middle west. Notice some of the work by students.

TWO-YEAR COURSE

FIRST YEAR

Bookkeeping or Shorthand: One unit, (4).

English I: One unit, (4).

Penmanship.

Commercial Arithmetic: One-third unit, (4).

Commercial Law: Winter semester, (4).

Typewriting (if Shorthand is taken):

SECOND YEAR

Bookkeeping or Shorthand: One unit, (4).

Typewriting (if Shorthand is taken): One unit, (4).

English II. One unit, (4).

Spelling and Rapid Calculation:

Agriculture or Domestic Science: One unit, (4).

Penmanship.

Salesmanship: Winter Semester, (4).

BRIEF COURSE

Bookkeeping or Shorthand: One unit, (4).

Penmanship.

Arithmetic: Two-thirds unit, (4).

Typewriting (with Shorthand).

Spelling and Rapid Calculation.

Commercial Law: One semester, (4).

English I: One unit, (4).

PEN ART AND DRAWING

Business Writing.

Spelling.

Lettering.

Artistic Shading.

Engrossing, Card Writing.

Cartooning and Wash-drawing.

Sketching and Stipple Work.

Students may elect two units of literary work with the above course without extra expense.

Description of Courses

BOOKKEEPING

Theoretical: The "20th Century Bookkeeping" system is used. The instruction is individual in method and illustrative in character. The students in this branch are under the care and supervision of the teacher, and are allowed to advance as rapidly as their proficiency will justify.

The Southwestern Publishing Company, Cincinnati, Ohio, offers certificates for good work to those who complete this system. Two periods per day.

Practical: Each student is given a capital with which he embarks in the General Merchandise business on his own responsibility, enjoying entire freedom of action, meeting business people face to face, transacting business according to law and usage. This requires him to bring into play all he has previously learned. Two periods per day.

Office Practice: The student secures employment in a series of Real Estate, Brokerage, Commission, Stock, Railway, Insurance and Wholesale Houses, where he becomes familiar with the forms and methods of conducting each respectively, after which he is promoted to a place in one of the two banks. He handles money, assumes all responsibility of an office, and attains proficiency and rapidity in office work. Two periods. Throughout the year.

Shorthand: The Gregg System is taught. The instruction treats of every principle and device for brief and legible writing. Much emphasis is placed on the study of the fundamental principles of the art. Students are permitted to advance just as rapidly as is consistent with accuracy and thorough mastery of the logical steps of the subject. Daily drill in the simpler forms, word-signs, etc., followed by the more complicated combinations of words and phrases.

Dictation: This work is made up of actual business letters, classified under twenty-six different heads of business, together with other matters, such as legal documents, testimony in civil and criminal cases, general information for students, etc. Text: Universal Dictation Course.

Office Practice: The excessive correspondence of the College and of the Department is all dictated to the advanced students, hence each student gets the practical work as that of a general business office.

Spelling: Special attention is given to the pronunciation and meaning of words and their use in the sentence, as well as their correct spelling. Text: Kimball's Business Speller.

Rapid Calculation: Here we become familiar with the calculations used by clerks and bookkeepers, including bill-making, short and simple methods of computing percentage in its application to commission, interest and bank discount; exercises for training students in rapid methods of performing operations in the fundamental rules.

Typewriting: Here the student is trained in Letter-writing, Copying, Manifolding, Forms, Punctuation, Paragraphing, Capitalizing, Filing and Indexing Letters, and all the work of a general business office. Text: Musick's Complete Touch Typewriting Instructor.

Penmanship: Students of the Commercial Department have an unusual opportunity to develop into first-class penmen, under the direction of Prof. Rickard, a teacher with years of successful experience in some of the best business colleges in the United States and Canada. He is a regular contributor to the American Penman, a magazine devoted exclusively to the highest standards of penmanship. The object of this course is to develop elegant penmen and good business writers. The New York Tribune says: "The elegant and rapid writer will always command a high salary."

Arithmetic: A review of the entire subject. Special emphasis will be given to Fractions, Percentage and Mensuration. Drill is given in all the operations required in the ordinary transactions of business.

Commercial Law: Only such topics are taken up as will be of interest and use to every one in business life, such as Contracts, Negotiable Papers, Agency, Partnership, Corporations, Guaranty, Suretyship, Insurance, etc. Daily

Commercial Department

Penmanship is the golden key which unlocks the door leading to success!

Shorthand and typewriting is a necessity as well as a luxury, and the most expeditious speedometer to any given point in the eruditional field of action, be that Business, Science, Art, Law or Politics.

Any of the Commercial branches will help you sell your services, make you, the center thought and your social standing superior to others in your vicinity.

A limited number would advise you not to take a commercial course, they, having reached the apex of their ambition without it. A small caliber opposes professional aspirations at every turn; don't ask questions of those who know even less about a thing in question, than yourself.

We solicit your attention by the enrolment this year over last, also by the quality of students enrolling with us. The environments here are the best.

Palmer College

J. Richard

recitations from text, with original discussions of current legal problems.

Salesmanship: A course in the art and the science of business efficiency, philosophy of leadership as these are related to the problem of approaching interesting and selling merchandise or services to the buying public. (Four hours' winter semester).

Tuition and Expenses

Cost of Registration Fee, Tuition, Board, Room Rent, Laboratory and Other Incidental Fees

Trouble and losses contingent upon any other than a cash basis compel us to require settlement of all bills in advance. All bills must be settled or satisfactorily arranged for at the office at the opening of each semester. *At least the registration fee of \$10.00 must be paid in cash at the opening of each semester.* Students taking half time work and all local students who register only for one music lesson per week *must pay a registration fee of \$5.00, which must be paid in cash at the time of registration.* *No class admission card will be issued to students until the above requirement is complied with.*

All board bills must be paid in advance, in order that the best service be rendered in the dining hall. This is absolutely essential, and those managing the dining hall are under no obligation to furnish board unless the above requirements are met.

All books used in the various departments of the institution are kept on sale in the college book store, and no books will be delivered until payment is made.

No tuition or fees will be returned from any department unless in the case of protracted sickness. Registration fees, under no circumstances, will be returned. Students leaving classes, dropping work, or leaving the institution will do so at their own expense.

LATE REGISTRATIONS

Students registering during the first three weeks of the semester will be charged full tuition and fees. Those entering between the third and eighth week one-eighth will be deducted. Those entering between the eighth and fourteenth week one-half rate will be charged. Those entering between the fourteenth week and the close of the semester one-fifth rate will be charged.

The College opens on Tuesday, September 18. Tuesday and Wednesday, September 18 and 19, are registration days.

For late registration after Wednesday, September 19, or after the first day of the second semester a fee of \$1.00 will be charged.

ROOM RENT IN KANSAS HALL

The New Girls' Hall was opened to girl students at the opening of the fall semester in 1916. This new addition to the College plant makes a most delightful home for the girls during the college year. The building is modern in all of its details. Each room is furnished with a large closet, a strong steel folding bed, which folds up through the daytime and is out of the way, a good oak dresser with large mirror, a good oak library table, with shelves for books in each end, two strong oak rockers, one plain chair and rugs. Girls will furnish their own bed blankets, comforters, linen, towels, etc. Each bed is furnished with a good mattress. All trunks will be unpacked and kept in the large attic, and none will be allowed in the rooms or in the hallways. The price of rooms, including laundry privileges, light, heat and bath, vary from \$18.00 to \$27.00 per semester where two occupy the same room, and \$27.00 to \$36.00 where student occupies room alone. There are only two rooms renting at \$18.00 per semester, and these are immediately over the gymnasium; \$36.00 per semester is charged for corner rooms when occupied alone and \$27.00 per semester when shared with another.

Board: Good table board may be secured in the college dining hall at from \$2.25 to \$3.00 per week. On account of the increasing prices of foodstuff we were compelled to raise the price of board to \$3.00 per week during the spring semester of 1917. We are hoping that we may not have to charge any more than this amount, but the price is at all times subject to such advance as will cover any increase in market prices of foods.

DAMAGE TO PROPERTY

Students and teachers will be held responsible for all damage done to College property, and no grades will be given when such bills remain unpaid.

ROOMS FOR BOYS

Ample provision has been made by the citizens of Albany for rooming facilities for the young men who wish to attend the College. There are plenty of good rooms within

one or two blocks of the College grounds that can be had at from 75 cents to \$1.25 per week, according to conveniences and location.

BOARDING AND ROOMING OUT

Young ladies desiring to board or room out in town must have a written request for such privileges made to the College by parents or guarlian. It is the policy of the institution to fill all the Dormitory rooms before any are allowed to room out in town, and when such permit is issued the place of rooming must be approved by the President. At any time students who have been giving this privilege and abuse it by misconduct it will be revoked by the school, and the young lady requested to move into the Hall. All such students are under the same restraints and regulations as those rooming in the Dormitory.

GENERAL EXPENSES

The total cost of a course of study covering one year in Palmer College in the Collegiate, Academic, Education, Commercial or Domestic Science Departments need not exceed \$250. The opportunities for self help in Albany are so many that this can be materially reduced by economy and industry. Laundry privileges will be afforded all young women rooming in the College Dormitory.

SCHEDULE OF EXPENSES FOR THE SCHOLASITC YEAR

REGISTRATION FEE

Registration fee in all departments \$10.00 per semester, payable in cash at time of registration.

Registration fee for half time students and local students taking one music or expression lesson per week \$5.00 per semester, payable in cash at time of registration.

TUITION

Preparatory Department, \$15.00 per semester.

Elementary Normal, \$15.00 per semester.

Preliminary English Course, \$15.00 per semester.

Commercial, \$15.00 per semester.

Junior College, Freshman and Sophomore years, \$15.00 per semester.

Junior College Junior and Senior years, \$20.00 per semester.

Students taking less than twelve hours will be charged \$2.00 per hour.

Special Departments

MUSIC, EXPRESSION AND DOMESTIC SCIENCE.

Piano, Voice, Violin and Band Instruments two lessons per week, under head instructor, \$25.00 per semester, when registration fee is paid in this department; \$35.00 when registration fee has been paid in some other department.

One lesson per week under head instructor, \$13.00 per semester when registration fee has been paid in this department; \$18.00 per semester when registration fee has been paid in some other department.

Single or private lessons \$1.25.

Orchestra and Band rehearsal fee for those not taking private lessons, \$3.00 per semester.

Harmony in class, two hours per week, \$15.00 per semester.

Harmony, private lessons, two lessons per week, \$20.00 per semester.

Counterpoint in class, three lessons per week, \$25.00 per semester.

History of Music, in class, one lesson per week, \$6.00 per semester.

Sight reading, one lesson per week, \$8.00 per semester.

PIANO TUITION UNDER ASSISTANT

Two lessons per week, \$17.50 per semester, when registration fee has been paid in this department; \$27.50 when registration fee has been paid in some other department. One lesson per week, \$11.00 per semester when registration fee has been paid in this department, and \$16.00 per semester when registration fee has been paid in some other department.

Single or private lessons \$1.00.

EXPRESSION TUITION

Two lessons per week, \$20.00 per semester when registration fee has been paid in this department; \$30.00 when registration fee has been paid in some other department.

One lesson per week, \$11.00 per semester when registration fee has been paid in this department; \$16.00 per semester when registration fee has been paid in some other department.

Single or private lessons, 90c.

DOMESTIC SCIENCE TUITION

Cooking, two hours per week, \$15.00 per semester.

Sewing, two hours per week, including Diatetics and six hours' literary work, \$15.00 per semester.

PIANO AND TYPEWRITING RENT

Piano rent, based on one hour per day, \$2.50 per semester,

Typewriter rent, based on the rate of two hours per day, \$6.00 per semester.

LABORATORY FEES

Chemistry, Biology, Botany and Domestic Science, \$6.00 per semester.

Physics and Agriculture, \$3.00 per semester.

Gymnasium fee, \$3.00 per semester.

All regularly registered students will be charged a gymnasium fee of \$3.00 per semester, this including rental for a locker, showers, etc.

DIPLOMA FEES

All students receiving the regular diploma are charged a fee of \$5.00, which must be paid not later than May 1 of the spring semester. Those receiving the short course certificates will be charged \$3.00, which fee must be paid on or before May 1.

CAUTION FEES

A caution fee of \$2.00 will be charged every regular student, *which fee must be paid in cash* at the time of registration, and no class card will be issued until the same is paid. This fee will be returned at the close of the year, in case there is no damage or breakage or lost or broken keys charged against it. Lost or broken keys are charged at \$1.00 each until they are returned by the student who took them from the office.

Register of Students 1916-17

COLLEGIATE

Junior College—Juniors and Senors

Allen, C. H.	Albany, Mo.
Brackney, Eva.	Clemons, Iowa
Cox, Carrie Bell.	Grant City, Mo.
Clark, R. G.	Albany, Mo.
Clark, Christina	Lincoln, Kans.
Gatchel, Luine	Albany, Mo.
Gibson, Doris	Albany, Mo.
Humphrey, Verno	Baring, Mo.
Lamb, Helen	Denver, Mo.
Moomey, Dean	Greshman, Nebr.
Price, Clara	Albany, Mo.
Patton, Edith	McFall, Mo.
Rybolt, Myron	Grant City, Mo.
Robinson, Anna	Albany, Mo.
Stapleton, Jack	Albany, Mo.
Twist, John	Albany, Mo.
Watts, Taylor	Fairfield, Iowa

ACADEMY

Junior College—Freshmen and Sophomores

Adkins, J. A.	Hatfield, Mo.
Cravens, Ila	Albany, Mo.
Cramer, Chas.	Albany, Mo.
Edmundson, Verner	Orient, Iowa
Gray, George Leslie	McFall, Mo.
Humphrey, Seldon	Dellvale, Kans.
Hannon, Nellie	Orient Iowa
Lauer, Ray	Spalding, Iowa
Lamb, Ruth	Denver, Mo.
Lamb, Truman	Denver, Mo.
Mitchell, Ruth	Blythesdale, Mo.
Mitchell, Ruby	Blythesdale, Mo.
Maase, Clyde	Shelby, Nebr.
Proctor, Lester	Orient, Iowa
Raybourn, R. L.	Albany, Mo.
Sasaki, Kiyo	Utsunomiya, Japan
Spalding, Leland	Osceola, Nebr.
Williams, Mary Francis	King City, Mo.
Wilkins, Susie	Albany, Mo.

PREPARATORY

First and Second

Erown, Reba	Stuart, Iowa
Bolton, Eunice	Carson, Iowa
Black, Carl	Creston, Iowa
Courter, Loyal	Creston, Iowa
Day, Robert	Afton, Iowa
Farris, Bergie	Clarksdale, Mo.
Hardin, Ernst	Albany, Mo.
Hiatt, Eulah	East Peru, Iowa
Huff, Orland	Oronoque, Kans.

Hiatt, Velma	East Peru, Iowa
Kamm, Audry	Superior, Nebr.
Lauer, Edith	Orient, Iowa
Lewellen, Russell	DeWitt, Mo.
Moomey, Laura	Gresham, Nebr.
Magee, Carl	Albany, Mo.
McClure, Nettie	Murray, Iowa
Oaks, Ralph	Stuart, Iowa
Patton, Ruth	McFall, Mo.
Pigg, George	Gentry, Mo.
Rosenberry, Foy	Gresham, Nebr.
Smith, Delpha	New Hampton, Iowa
Smith, Madaline	Albany, Mo.
Trimm, Raymond	McFall, Mo.
Young, Chuster	Riley, Ind.

Preliminary English

Barker, Fred	Kinnison, Okla
Cunningham, Leona	Orient, Iowa

Commercial

Ballard, Marie	Albany, Mo.
Bissel, Herbert	Lebanon, Mo.
Bowen, J. L.	Orient, Iowa
Cunningham, J. D.	Orient, Iowa
Gladstone, Hazel	Gentry, Mo.
Holden, Thomas	Albany, Mo.
Holden, Donald	Albany, Mo.
Hughs, Rena	Stanberry, Mo.
Maase, Karl	Shelby, Nebr.
McGinnis, Raymond	Stuart, Iowa
Smith, Harry	Albany, Mo.
Smith, Victor	Albany, Mo.
Sexton, Oscar	Platte City, Mo.
Steigelman, Robert	Gentry, Mo.
Whiteley, Overton	Albany, Mo.

Shorthand

Ballard, Marie	Albany, Mo.
Bissell, Herbert	Lebanon, Mo.
Gladstone, Hazel	Gentry, Mo.
Grantham, Mabel	Albany, Mo.
Holden, Thomas	Albany, Mo.
Hughs, Rena	Stanberry, Mo.
Michener, N. L.	Gresham, Nebr.
McGinnis, Raymond	Stuart, Iowa
Whiteley, Overton	Albany, Mo.

Typewriting

Ballard, Marie	Albany, Mo.
Bissel, Herbert	Lebanon, Mo.
Gladstone, Hazel	Gentry, Mo.
Holden, Thomas	Albany, Mo.
Hughs, Rena	Stanberry, Mo.
Michener, N. L.	Gresham, Nebr.
McGinnis, Raymond	Stuart, Iowa
Whiteley, Overton	Albany, Mo.

Piano

Adams, Ruth	Albany, Mo.
Brown, Reba	Stuart, Iowa
Bolton, Eunice	Carson, Iowa
Baldock, Gladys	Albany, Mo.
Brackney, Eva	Clemons, Iowa
Craven, Ila	Albany, Mo.
Covert, Marjorie	Albany, Mo.
Clark, Christina	Albany, Mo.
Cunningham, Leona	Orient, Iowa
Chenoweth, Elizabeth	Albany, Mo.
Chenoweth, Loretta	Albany, Mo.
Coulter, Marguirite	Albany, Mo.
Coulter, Fannie	Albany, Mo.
Cooper, Theora	Albany, Mo.
Farris, Bergie Ruth	Clarksdale, Mo.
Gillespie, Ogarita	Albany, Mo.
Garrison, Theora	Albany, Mo.
Grantham, Lorena	Albany, Mo.
Gillespie, Mrs. Karl	Albany, Mo.
Hiner Etta	Gentry, Mo.
Hornbuckle, Wave	Albany, Mo.
Hannon, Nellie	Orient, Iowa
Hiatt, Velma	East Peru, Iowa
Lauer, Edith	Orient, Iowa
Lamb, Helen	Denver, Mo.
Lutz, Eunice	Bethany, Mo.
Lamb, Ruth	Denver, Mo.
Lamb, Helen	Denver, Mo.
Mitchell, Ruth	Blythesdale, Mo.
Moomey, Laura	Gresham, Nebr.
Miller, Mayme	Denver, Mo.
Maase, Clyde	Shelby, Nebr.
McClure, Nettie	Murray, Iowa
Preston, Maud	King City, Mo.
Parks, Jean	Albany, Mo.
Smith, Pauline	Albany, Mo.
Smith, Grace	Albany, Mo.
Smith, Delpha	New Hampton, Mo.
Sasaki, Kiyo	Utsunomiya, Japan
Smith, Madaline	Albany, Mo.
Staton, Cecil	Albany, Mo.
Steele, Opal	Albany, Mo.
Tipton, Lenora	Albany, Mo.
Thomas, Ethel	Albany, Mo.
Williams, Mary Francis	King City, Mo.
Whaley, Martha	Albany, Mo.
Wilkins, Susie	Albany, Mo.
Watkins, Irma	Albany, Mo.

Voice

Allen, C. H.	Albany, Mo.
Bolton, Eunice	Carson, Iowa
Berry, G. B.	Albany, Mo.
Brackney, Eva	Clemons, Iowa
Barnes, Edgar	Grant City, Mo.
Cox, Carrie Bell	Grant City, Mo.
Clark, R. G.	Albany, Mo.

Criswell, Blanche	Albany, Mo.
Edmundson, Verner	Orient, Iowa
Farris, Bergie	Clarksdale, Mo.
Gibson, Doris	Albany, Mo.
Godman, Jay	Darlington, Mo.
Hiatt, Eulah	East Peru, Iowa
Humphrey, Verno	Baring, Mo.
Huff, Orland	Oronoque, Kans.
Hiatt, Velma	East Peru, Iowa
Jones, Clifford	Albany, Mo.
Kent, Opal	Albany, Mo.
Kinsall, Mrs.	King City, Mo.
Lane, Irene	Albany, Mo.
Lauer, Edith	Orient Iowa
Moomey, Laura	Gresham, Nebr.
Maase, Clyde	Shelby, Nebr.
McClure, Nettie	Murray, Iowa
Oaks, Ralph	Stuart, Iowa
Price, Clara	Albany, Mo.
Paton, Virgil	Albany, Mo.
Perry, Wilma	McFall, Mo.
Proctor, Lester	Orient, Iowa
Rybolt, Myron	Grant City, Mo.
Robinson, Anna	Albany, Mo.
Smith, Madaline	Albany, Mo.
Smith, Charles	Albany, Mo.
Slemmons, Lucile	Bethany, Mo.
Spalding, Leland	Osceola, Nebr.
Williams, Mary Frances	King City, Mo.
Wilkins, Susie	Albany, Mo.

Violin and Band Instruments.

Bulla, Elizabeth	Albany, Mo.
Black, Carl	Creston, Iowa
Chenoweth, Oscar	Albany, Mo.
Chenoweth, Harry	Albany, Mo.
Edmundson, Verner	Orient, Iowa
McConkey, Jay	Albany, Mo.
Grantham, Cleo	Albany, Mo.
Farris, Bergie	Clarksdale, Mo.
Hiner, Elmer	Gentry, Mo.
Hart, Mrs.	Bethany, Mo.
Hiatt, Eulah	East Pera, Iowa
Hiatt, Velma	East Peru, Iowa
Kinsall, Mrs.	King City, Mo.
Lauer, Ray	Spalding, Iowa
Lainhart, John	Albany, Mo.
Larmer, John	Albany, Mo.
Mulnix, Varrarie	Bethany, Mo.
Murrell, Raymond	Albany, Mo.
Moomey, Dean	Graham, Nebr.
Murrell, Raymond	Albany, Mo.
Sexton, Oscar	Platte City, Mo.
Price, Lorn	Albany, Mo.
Staton, Cecil	Albany, Mo.
Slaughter, Irene	Bethany, Mo.
Woodard, Hazel	Albany, Mo.
Yeater, Raymond	Albany, Mo.

Expression

Bolton, Eunice	Carson, Iowa
Dills, Shirely	Albany, Mo.
Ernst, Ernestine	Albany, Mo.
Farris, Bergie	Clarksdale, Mo.
Jones, Ruth	Albany, Mo.
Oaks, Ralph	Stuart, Iowa
Ruby, Nellie	Albany, Mo.
Williams, Rose	Albany, Mo.

Domestic Science

Baker, Faye	Albany, Mo.
Cravens, Ila	Albany, Mo.
Daniel, Aria	Maysville, Mo.
Hiatt, Eulah	East Peru, Iowa
Hannon, Nellie	Orient, Iowa
James, Laura	Middleton, Ill.
Lane, Irene	Albany, Mo.
Mitchell, Ruby	Blythesdale, Mo.
O'Malley, Kathleen	Albany, Mo.

Religious Education

Courter, Loyal	Creston, Iowa
Humphrey, Seldon	Dellvale, Kans.
Humphrey, Verno	Baring, Mo.
Huff, Orland	Oronoque, Kans.
Lamb, Truman	Denver, Mo.
Murray, Josephine	Oregon, Mo.
McClure, Nettie	Murray, Iowa
Oaks, Ralph	Stuart, Iowa
Proctor, Lester	Orient, Iowa
Rybolt, Myron	Grant City, Mo.
Watts, Taylor	Fairfield, Iowa
Young, Chester	Riley, Ind.

Harmony

Gillespie, Ogarita	Albany, Mo.
Hornbuckle, Wave	Albany, Mo.
Hannon, Nellie	Orient, Iowa
Hiatt, Velma	East Peru, Iowa
Lamb, Ruth	Denver, Mo.
Price, Clara	Albany, Mo.
Robinson, Anna	Albany, Mo.
Williams, Mary Frances	King City, Mo.
Woodard, Hazel	Albany, Mo.

Counterpoint

Craven, Ila	Albany, Mo.
Gillespie, Mrs. Karl	Albany, Mo.
Lauer, Ray	Spalding, Iowa
Lamb, Helen	Denver, Mo.
Staton, Cecil	Albany, Mo.

History of Music

Brackney, Eva	Clemons, Iowa
Cravens, Ila	Albany, Mo.
Cox, Carrie Bell	Grant City, Mo.
Lamb, Ruth	Denver, Mo.
Robinson, Anna	Albany, Mo.
Sasaki, Kiyo	Utsunomiya, Japan
Staton, Cecil	Albany, Mo.
Williams, Mary Francis.....	King City, Mo.

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